



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	KONKAN GYANPEETH URAN COLLEGE OF COMMERCE AND ARTS
• Name of the Head of the institution	Dr. Baliram Namdev Gaikwad
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02227221567
• Mobile no	9820724369
• Registered e-mail	uran_college@rediffmail.com
• Alternate e-mail	gaikwadbn@gmail.com
• Address	Near Tahsil Office, Opp. Uran Police Station.
• City/Town	Uran
• State/UT	Maharashtra
• Pin Code	400702
<b>2.Institutional status</b>	
• Affiliated /Constituent	Permanently Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Arun Ramrao Chavan				
• Phone No.	9890593528				
• Alternate phone No.	02227221567				
• Mobile	9890593528				
• IQAC e-mail address	kguciqac@gmail.com				
• Alternate Email address	chavanarun10@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://kguc.org/wp-content/uploads/2021/05/AQAR-Report-2019-20.pdf">http://kguc.org/wp-content/uploads/2021/05/AQAR-Report-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://kguc.org/wp-content/uploads/2021/07/Academic-Calendar-2020-21.pdf">http://kguc.org/wp-content/uploads/2021/07/Academic-Calendar-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.80	2004	16/09/2004	15/09/2009
Cycle 2	B	2.07	2011	16/09/2011	15/09/2016
Cycle 3	B	2.15	2021	24/08/2021	23/08/2026
<b>6.Date of Establishment of IQAC</b>			09/06/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Organized Four Webinars.	
Completion of SSR for 3rd Cycle.	
Submission of AQAR Report 2019-2020.	
Introducing College Examination & Admission Software of Mastersoft Cloud.	
Established WiFi Friendly Campus with Upgraded Internet Speed.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To prepare and implement Academic calendar.	Academic calendar committee has prepared academic calendar for the year 2020-2021 and the same was uploaded on the college website after the final approval of IQAC and CDC.
To prepare and submit AQAR for the year 2019-2020.	AQAR for the year 2019-2020 was prepared and submitted.

To organize FDP.	FDP on preparation of documents for NAAC has organized.
To organize IQAC Meetings.	Yearly 2 IQAC meetings were organized and yearly 4 meetings of IQAC with teaching staff and 2 meeting of IQAC with teaching and administrative staff were organized.
To monitor teaching Diary.	Teacher diary was maintained and checked by IQAC.
To encourage teachers for Research.	Teachers motivated for presenting research paper in various seminars, conferences and encourage to publish their research papers published in UGC listed and peer reviewed journals.
To motivate teachers to participate in workshop, seminars, conferences, orientation courses, refresher courses etc.	Teachers motivated to participate in workshop / seminars / conferences and even for orientation and refresher courses.
To motivate the students to participate in various extracurricular activities.	Students motivated and participated in various extracurricular activities such as Avishkar Research Convention organized by University of Mumbai, Cultural Activities, Sports Activities, NSS Activities, DLLE activities.
To take review of various committee.	IQAC has taken review of every academic and co-curricular activities.

<b>13. Whether the AQAR was placed before statutory body?</b>	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	14/01/2022

**Extended Profile****1. Programme**

1.1	164
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Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	1123
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Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	313
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	368
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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	17
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1 Total number of Classrooms and Seminar halls	06
4.2 Total expenditure excluding salary during the year (INR in lakhs)	52.89
4.3 Total number of computers on campus for academic purposes	34

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is permanently affiliated to University of Mumbai, so we abide by the rules and regulations of the University of Mumbai as prescribed by the University time to time. For ensuring effective curriculum Academic Calendar Committee of our college prepares academic plan for every year. Yearly two meetings of teaching staff is conducted. Decision are regularly taken unanimously. To organize the various academic and co-curricular activities, committees are established under the supervision of Principal and IQAC Coordinator. Each committee carries out the activities as per the planned

schedule. Subject course allocation, time table are prepared and implemented systematically and workload of teachers is distributed according to the norms of Government of Maharashtra and UGC.

All notices are displayed on notice board and College website time to time. Teachers participate in several Workshops, Webinars, Conferences, they also promote to participation in FDP, orientation, and refreshers to enhance their teaching skills.

College library makes various books, e-books, reference books available to the students. Various Class tests are conducted to help them in preparation for examination. Bridge courses of accountancy is conducted, to make learning process more effective teachers use PPT, online web link while teaching. To have the effective curriculum delivery, IQAC takes initiative to control all activities systematically.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Konkan Gyanpeeth Uran College of Commerce and Arts, Uran Raigad, is permanently affiliated to the University of Mumbai. At the opening of every Academic year, Academic Calendar is prepared by the Academic Calendar Committee which is formally approved by IQAC in IQAC meeting. Academic Calendar is displayed on the college website. Two meetings of teaching faculty are conducted in an Academic Year.

Chairman of various committees work out the academic plan thoroughly. All Academic & extra-curricular activities are conducted as per the Academic plan. At the end of every year each committee prepares their Annual Report & forwards the same to IQAC Co-ordinator. The Principal has delegated authority to Chairman of each committee to take decisions independently for best performance. At the end of the every year, Academic Calendar Committee with the help of IQAC prepares Action Taken Report of the activities planned as per Academic Calendar.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The following courses of various programs are included Human Values, Professional Ethics, Gender, Environment and Sustainability get enough space when it comes to making good use of the curriculum. We aspire to establish a healthy environment for all students. Our curriculum is designed by the University of Mumbai. It includes many of these features. As we are an permanently affiliated college to University of Mumbai.

**Human Values**

The following courses of curriculum includes Human Values.

1.Foundation Course - I

2.Foundation Course - II

3.Foundation Course - III

4.Foundation Course - IV

Professional Ethics

1.Financial Accounting elements of Financial Accounting -I

2.Financial Management - I

3.Business Communication

4.Taxation - II Direct Tax - I

5.Business Law - II

6.Auditing - III

7.Business Ethics and society.

Gender

1.Foundation Course

2.Foundation Course - I

Environment and Sustainability

1.Business Environment- I

2.Information Technology in Accountancy - I

3.Environment studies Sem - I & Sem - II

4.Environment Economics - Sem- V

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1966

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows** C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

401

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

313

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution had been organizing special programs for slow learners till 2019-20. Due to Covid-19 Pandemic there was no physical interaction with students in the academic year 2020-2021 which hampered in organizing programs for advance and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1123	16

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to Covid-19 Pandemic situation, Academic Schedule for the year 2020-2021 was highly completely derailed. Therefore with the help of tutorials through online mode, students were encouraged to participate in learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are familiar with ICT enabled technology. Teachers used PowerPoint Presentation. They used to show the YouTube Lectures on various subjects prepared by experts. This was great learning opportunities for all the teachers to use Online teaching methods due to Covid-19 Pandemic. The list of teachers using ICT has displayed on the college website students could go to the website and using various E-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

00

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

213

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



Institution is permanently affiliated to University of Mumbai, hence Internal Examination and Assessment is usually conducted as per the instruction given by University of Mumbai. Internal assessment or Project Work are conducted in the Subject of History, FC etc. Topic for the Projects Work or Internal assessment are given to the students. Evaluation of the internal assessment done by the teacher in a transparent way.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An Unfair Means Enquiry Committee, constituting 5 members is appointed. They look after the grievances received from students and solve them in an efficient way within stipulated period.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcome and program outcome are prepared by all subject teachers in consultation with Head of the Department. The same is communicated to the students in introductory lectures by every teacher. The institution has the practice to upload program outcome and course outcome on our institutions website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://kguc.org/courses/programme-outcomes-spo-co/">http://kguc.org/courses/programme-outcomes-spo-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Evaluation of the students is done through Internal and External exams. Through result the institutional evaluates the progress of students and it observes the attainment of the program outcome and course outcome by teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://kguc.org/wp-content/uploads/2022/04/2.6.2-Attainment-of-Programme-outcomes-and-course-outcomes-are-evaluated-by-the-institution-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/2.6.2-Attainment-of-Programme-outcomes-and-course-outcomes-are-evaluated-by-the-institution-for-the-year-2020-2021.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

368

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://kguc.org/wp-content/uploads/2021/08/Analysed-Report-of-SSS-2020-21.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Inspite of having a small infrastructure as the limitation of, institution we take the initiatives in organizing various activities for creating & transfer knowledge to students. Programmes like Stress management, Consumer Rights, Financial Literacy, Majhi Vasundhara are organized etc. Institution assign responsibilities to Teachers and students to organize such programmes. They use innovative ideas to plan such a wonderful events. UTOPIA Fest is a one of the best example of the activity organized by Department of Lifelong Learning this year. Various activities were organized to develop the talent of youngsters.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Inspite of Covid-19 pandemic, institution has tried to organize various extension activities through online & offline mode various programmes like Consumer Awareness, Yoga day, Prerana Leadership Camp, Mask Distribution, Pulse Polio Campaign, Population Education Club, Status of Women in society were organized by Department of LifeLong Learning and National Service Scheme.

Students as well as teachers were participated in the above activities. All the above activities have contributed in sensitizing the students. Activities like Yoga helped to contribute holistic development of students.

File Description	Documents
Paste link for additional information	<a href="http://kguc.org/wp-content/uploads/2021/12/3.4.3-3.4.4-Number-of-extension-and-outreach-Programmes-conducted-by-the-institution-through-NSS-NCC-Red-Cross-YRC-etc-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/3.4.3-3.4.4-Number-of-extension-and-outreach-Programmes-conducted-by-the-institution-through-NSS-NCC-Red-Cross-YRC-etc-2020-2021.pdf</a>
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

980

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration



### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

#### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has campus area of 1000 sq.mt. The area is relatively small but all adequate facilities are provided to the students and staff.

College is endeavors to manage all its activities with optimum utilization of available resources.

The facilities available are mentioned below -

1. Classrooms - The College has 06 classrooms with Air conditioner in all rooms. Seating arrangement is comfortable with proper visibility of blackboards and rostrum, speakers, projector board and with proper audibility. All classrooms are well equipped with LCD projector and Computer with Internet, fans, electricity efficient for making classroom experience easy.
2. Laboratory - The College has a special Computer Laboratory for the students with Computers courses. There are invertors and UPS as back up. All computers are provided with Internet, LAN and Printer and Scanner facility. Computer Laboratory is fully Air Conditioned with proper seating arrangement.
3. Library - The College has a central library on second floor with AC reading room, and internet browser facility. Separate four computers arranged for the students to access e-resources. Photocopy (Xerox) unit and drinking water facility available in the library.
4. Administrative office with Principals cabin and two outside counters for the students.
5. Examination Unit- College has a separate Air Conditioned examination unit equipped with separate computer with internet connection and scanner and photocopy machine.
6. Pantry - The College has small but separate pantry with Electric induction, essential utensils for making daily tea, coffee and snacks.
7. Staff room - 2
8. Gymkhana - 1 (only for indoor games like carom and chess with proper seating and lighting arrangement)
9. Ladies Washroom (with Sanitary Napkin Vending Machine) - 1
10. Gents Washroom - 2
11. Safe drinking water facility (Cooler)-2
12. Central power generator(20KVA) -1 , Invertors -2

Facilities and Equipment's in the college-

1. The College has 6 LCD Projectors with computers and internet connection
2. 34 Computers, one web camera, 9 Laptops, 8 Printers, 5 Scanners, 3 photocopy machine, 1 Copier machine with color Photocopy and scanner facility.
3. 1 DSLR Canon Digital Camera, 1 Money counting machine,
4. 1 Fax machine, 2 Biometric Attendance machine,
5. 1 Identity Card Printer machine,
6. Web Camera,

7. Musical Instruments like Dholki, Harmonium etc.
8. All Sports Equipment,
9. Speakers and mike for national anthem and central announcement system.
10. Television (with all channels) in staff room.
11. Intercom Facility.
12. All Geography maps and instruments (Plane Tables, Topographic Map, Weather Map, and thematic map etc.).
13. All essential Kitchen Utensils with 2 LPG gas cylinder are available.
14. 17 CCTV Cameras for surveillance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://kguc.org/infrastructure/">http://kguc.org/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sizable number of students participating in cultural activities. The college always is keen on the overall development of the students and encourages them to participate in different sports and Cultural Activities.

The college does not have separate playground hence time to time we hire it from Kotnaka Gramasthas playground and even the Uran Nagarpalika playground and conduct our Annual Sports meet of the college. The college has a separate Gymkhana only for indoor games with sufficient number of carom and chess boards.

The college hires auditorium for cultural events practice sessions and rehearsals and other functions like Orientation and other days like convocation day, farewell at Kshtriya Pathare Hall - with 1000 seating capacity, Terapanthi Hall - seating 800 capacity.

The college hires services from choreographers, directors, musician for assisting the students to participate and train themselves for cultural activities. Though we have limited resources the college tries its best to provide all the amenities to students and they optimally utilize them and have brought laurels to the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software - SOUL (Software For University Libraries)

Nature of automation (fully or partially)- Partially

Version- 2.0

Year of Automation - 2010

Software developed by INFLIBNET, Ahmedabad

The Software consist of various modules like -

1. Acquisition 3) Circulation
2. Cataloguing 4) Serial control and online Public Access Cataloging (OPAC)

OPAC serves as a tool for checking the resources available in the library. Open access system is for postgraduate students and all staff. The library has given proper weightage on college website. The college library is a member of N-list (INFLIBNET). Username and password given to interested students for remote access.

The library assists faculty and students for other services such as -

- E-books and e-journals and databases (N-List) with remote access
- Internet browsing center (free of cost)
- Reprographic service
- Reference and referral service
- Previous Question Papers
- Current Awareness Service (CAS)
- Circulation service
- Special service to physically handicapped students.
- User orientation/information literacy services
- New arrivals/display and notification service
- Resource sharing/inter library loan (ILL service)
- SMS alert service and career notification service, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-** A. Any 4 or more of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The College regularly upgrades and updates its IT facilities
- All the computers in college are provided with internet

connection.

- All the computers of the college are enabled with LAN connection in computer laboratory, Library , Office and all have been installed with Antivirus software.
- The internet bandwidth of 50 mbps is provided in college premises
- The College updates its website regularly. The detailed reports notices, are frequently posted on website
- The college has licensed software SOUL2.0 in library and CASCADE for examination unit.
- The library has many e-resources and inflibnet facility.
- There are 34 desktop computers and 9Laptop in working condition.
- All the classrooms of the college has adequate I.T facilities- internet LCD Projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support



facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a definite and systematic mechanism for maintaining and up keeping the support facilities - library, sports complex, computers, classrooms facilities. The college has effective internal co-ordination and maintaining mechanism. The Principal implements various academic and administrative policies. The Principal along with IQAC and other staff take the decision for overall maintenance. The Principal monitors various curricular and co-curricular activities with the help of conveners and members of different committees. The Principal carries out administrative activities with the help of O.S., Head Clerk, Jr. Clerk and support staff. IQAC of College function actively and effectively for quality sustenance and enhancement. Procedure for maintaining and utilizing, physical academic and support facilities as follows-

1. Classrooms - All the classrooms in college are equipped with Air conditioner and Comfortable seating arrangement. Our support staff regularly cleans and supervise the benches, fans, lights, boards etc. and report regularly to office superintendent then necessary maintenance is done by the technician, carpenter, and electrician if required. Arrangement of dustbins is there outside all the classrooms.

2. Library - The College has a library on second floor with Air conditioned reading room and internet browsing center. All necessary resources are available for the readers. It has a library committee. The committee cooperates and coordinates the librarian and regularly monitors all resources and e-resources of the library. Faculty and

students recommendation about books is considered for the purchase every year as per the budget. Committee also promotes student to use e-resources (N-List) in the library and all web resources, which are available. Library is properly cleaned daily by library staff. Pest Control in the library is done frequently as and when required.

3. Laboratory (Computer) - The College has an Air-conditioned computer laboratory with 16 computer, Printers, LAN, Internet connection, web camera, Scanner etc. for the students. The computers are installed with all necessary software, which needed for e-learning. IQAC members and concerned teacher checks regularly the working conditions of all equipment's at the end of the academic year and report to the principal of the deficiencies found in the Laboratory. The college website is maintained and updated regularly.

4. Computers - All computers and other sensitive equipment (servers, LCD Projector, Printers, Scanners, Photocopy machine, Biometric machine) provided with Invertor and Generator backup system to avoid damage during power outages.

5. Gymkhana (for Indoor games) - The college maintains indoor sports facilities (For Chess and Carom) with adequate seating and lighting arrangement. Gymkhana chairperson regularly monitors the equipment's condition.

Following are the overall facilities and their system of maintenance---

Sr. No. Facilities in campus System of Maintenance  
1 Photocopy Machine Maintenance on call / As an when required  
2 Duplicating Machine Maintenance on call / As an when required  
3 Air conditioner Maintenance on call / As an when required  
4 Intercom /landlinephone Maintenance on call / As anwhen required  
5 Plumbing and electricwork Maintenance on call / As an when required  
6 Generator/Invertor/UPS Maintenance on call / As an when required  
7 WaterPurifier/cooler Maintenance on call / As an when required  
8 FireExtinguisher Maintenance on call / As an when required  
9 LibraryBook Binding Maintenance on call / As an when required  
10 PestControl including Library Maintenance on call / As an when required  
11 BiometricMachine Maintenance on call / As an when required  
12 CCTV Maintenance on call / As an when required  
13 Website Maintenance on call / As an when required  
14 Sanitation,Washroom cleaning,Water supply Peons/cleaning staff daily

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	=

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

419

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**00**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**00**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students council for permanently affiliated college under section (2) (b) of Maharashtra. University (Amendment and Constitution (e) 2000, as well as Maharashtra Public University Act, 2016 will be formed according to the direction issued by Vice Chancellor of the Mumbai University.

In the year 2020-2021 no directions issued from Vice Chancellor due to the Corona Pandemic hence Student Council was not formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

06



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College established Alumni Association from the first cycle of NAAC. The organization has contributed in kind by providing fans, lights, office cupboards for the college. In the first two cycles of NAAC Registered Alumni Association was not compulsory. From the third Cycle, it became mandatory to have a registered Alumni Association so to comply with it we registered our Alumni Association according to Maharashtra Government Registered Act, 1860 (Section 21) Registration, and Number Maharashtra/299/2018/Raigad on 28/05/2018.

Our Alumni Association conducts various Programmes for welfare of the college and activities like freshers party, cultural activities / sports etc. They also organize various field trips, industrial visits, career guidance lecture and employment opportunities awareness programmes for students. For the academic year 2020-2021 the Alumni Association due to in limited way could contribute as affected by Pandemic.

The Following are the active members of the Registered Alumni Association.

### List of Alumni Association Members

Sr. No.

Name of Members

Designation



1

Kumar Vishal Vijay Patekar

Executive President

2

Shri. Atul Suresh Thakur

Vice - President

3

Shri. Pushkar Praful Terde

Secretary

4

Shri. Rohan Damodar Mhatre

Co-secretary

5

Shri. Vikas Vijay Patekar

Treasurer

6

Shri. Kunal Indraprakash Shisodia

Co-Treasurer

7

Shri. Mangesh Chandrakant Mhatre

Advisor

8

Kumari Tina Rijnold Miranda

**Member**

9

**Mrs. Harshada Nikhil Mali****Member**

10

**Shri. Ritesh Ganesh Gaikwad****Member**

11

**Shri. Datta Vasant Puro****Member**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement is accepted by the Konkan Gyanpeeth Sanstha is "Dnyandeepen Bhaswatah" Vision : The aims and objectives of the college concern the academic improvement, sociality and the quality of education. The Vision statement of the college is 'Educated Moulds the Man'. Mission : 1.To provide education which is based on real and valuable life style. 2.Students are vested with

modern learning technique to participate in curricular, co-curricular, extracurricular activities and extension. 3.To impart higher education to the deprived students Objectives : Konkan Gyanpeeth has kept the following objectives for the college : 1.To develop overall personality of the students. 2.To equip the students with skill to get employed. 3.To motivate students for self employment. 4.To create social awareness in students and to make them think about various social issues. 5.To inculcate civic values in the students and to make them responsible citizens of India. Following initiatives have been taken by the College to achieve vision and mission of the Institution:-

- The Local Management Committee/ College Development Committee has delegated power to take necessary decisions for improving the quality of education and to look after the day to day activities.
- For developing the overall personality of the students, committees like Cultural, Sports, NSS, and DLLE organize various activities.
- College organized programmes liked career guidance and awareness.
- Activities organised through NSS and DLLE creates awareness about social issues amongst students and others in the vicinity. Tree Plantation, Gender Equity, Blood Donation camp, Voting Awareness etc.

File Description	Documents
Paste link for additional information	<a href="http://kguc.org/about-us/vision-mission-and-objective/">http://kguc.org/about-us/vision-mission-and-objective/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management.

The Institution practices democratic approach. First year and second year examinations are conducted by Examination Committee those are recommended by the Principal.

The management of the institution delegates the power to our Principal to take effective decision regarding academic evaluation.

One of the teacher use every year various committees are formed and appointments chairman on that committee to organize and control the various activities. The Chairman of various committees preparation annual reports are submitted to the Principal every year and Principal suggests modifications in the reports to improve the work in discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Utilizing optimum available resources.

2.The college organized various academic and non academic activities.

3. Academic plan committee preparation academic yearly planning for smooth function of college. at the end of the year IQAC taken review of various committee with the support of the management college has tried.

The college / Institution has a perspective plan for development in different aspects :

1. Library facility such as books, e-journals etc.

2. Established class room LCD Projectors, Air Conditions.

3. Purchase of ICT Equipments.

4. Purchase of Xerox copier, Printer Machine.

5. Promotion for faculty development.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Functioning of Institutional bodies

#### Organizational structure

According to Maharashtra University Act 1994 a Local Management Committee is formed to enhance quality of work and to solve the problem of staff member, teaching and non teaching & students.

The meeting of the CDC are held regularly. The Principal reports various activities and program the college to CDC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For effective welfare measures college adopts welfare as per the norms and guidelines of Govt of Maharashtra.

- 1.The welfare schemes for Teaching and Non Teaching Staff.
2. Life Insurance policy Premium is automatically deducted from the salary of staff.
3. Duty leave is given if applicable.
- 4.To pursue research for higher degree such as Phd.
5. Availability Internet Connection facilities in the Library.
6. Availability of computer labs, projectors as well as LCD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the teaching staff is appraised as per the guidelines provided by UGC. Teachers are promoted through Career Advancement Scheme. The eligible teachers for promotion write application to the college Principal and fill up the Online Application on the University of Mumbai Portal. After completing the Online Procedure of University of Mumbai before the CAS Interview HOD, IQAC Co-ordinator and Principal verifies the record and provides their signature on API. The CAS Scrutiny Committee with the prior permission of Joint Director of Panvel Region arranges CAS interviews. The complete report of the Committee is sent to the University for the further approval. Teacher's performance is evaluated at college level by collecting feedback forms from the students. Proper Analysis of the feedback form is carried out and the teacher upgrades themselves as per the interpretation of the student's feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words



The college has mechanism for internal and external financial audits. Books of Accounts are regularly maintained by Administrative staffs. At the end of every financial year college Office Superintendent inspects all the books of accounts. Vouchers of which are maintained by administrative staff. Appointment of internal auditor is approved by Governing Council of the college. The internal audit is carried out by experienced and qualified person appointed by the Management Committee. The audit queries are resolved thereafter and the financial report is approved by Governing Council and CDC. The External Audit is conducted by Joint Director of Higher Education, Panvel Region and Financial records are audited and approved by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of revenue for the college is the fees collected from students admitted in various academic programmes. Accordingly the financial budget is prepared for carrying out various Academic and extra-Curricular activities. The available funds are allocated to different committees as per their requirements. The salary to the

Aided staff is provided by the grant received from the state government. The minor Research Projects are funded from the grant received from the University of Mumbai for the same. The Unaided section is totally run on the fees received by the students. The staff salary and the funds required for other activities are provided from the same. All the funds are optimally utilized the vouchers of which are prepared by administrative staff and audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**1. Exam Software:** IQAC has introduced Mastersoft Cloud exam software for conducting examination work efficiently. Especially preparation and finalization of results. The college has the practice of declaring result online. Student can see their result on college website.

**2. Admission Software :** IQAC has introduced Mastersoft Cloud Admission Software for Online Admission-Process  
**3. Inculcate Awareness of Research amongst Staff and Students :** It is also one of the initiative taken by IQAC regarding research awareness amongst students by motivating them to participate in Avishkar Research Convention activities. Our teachers are taking efforts to guide the students for their research project. IQAC has also motivated teachers to go ahead in research activity. As a results of this four of our faculty members are pursuing Ph.Ds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC of the college reviewed the peer team report given by Peer team Experts in previous cycle. College has tried to attempt the suggestions which are given by peer team in previous cycle under the support of LMC/CDC. following are the two examples**

**1.Encouragement for research: Teachers participated, presented research paper in various seminars/conference. Four of our faculty members are pursuing Ph.Ds and students have also motivated and participated in Avishkar Research Convention activities.**

**2.Teaching learning process: Using Power Point presentation, classroom discussion, organised field visit, project report and tutorials are the various methods use for enhancing the teaching learning process.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established a Women's Development Cell. Through this cell all the problems if any, of women are solved. Principal of the college is member of this cell. A female lawyer has been appointed as a member to this cell. This cell not only solves the women's problem, but also executes many activities.

Mainly, the activities on equality for men and women run through this cell. Such as hemoglobin and Hygiene awareness camp, Women's health problems and Menopause, Workshop on Cybercrime, Workshop on Diet, Sexual harassment and laws of sexual harassment for women at work place, Prosecution of women and Anti-oppression laws etc. Through this initiative, boys and girls create awareness. The following initiatives are taken by the college.

#### a) Safety and security:

Great care is taken for the safety of the students in our college. Students are not admitted to the college premises unless they have a valid ID card. An employee is posted daily at the college entrance to check the Identity Card. Compulsion has been made for students to wear Identity Cards in the college premises. Students who do not wear Identity Cards in the college premises are fined 50 Rupees.

Fire Extinguisher has been set up in the college premises wherever necessary. It can be used in case of a sudden disaster.

For the safety of the students, CCTV cameras have been installed in the gymnasium, reading room, Computer lab, Office as well as the entire campus area of the college.

We have a women's development cell set up to address women's issues. This cell solves all the girl's complaints.

The Redressal grievance committee is keeping an eye out for the safety of students in college campuses like ragging.

#### b) Counselling:

Proper counselling is provided to the students for Admission, examination, Sports, cultural and career guidance etc. Counseling register has been created in the college. The students who are

consulted are recorded in the Counselling Register.

The college has a Career Guidance Committee that guides students in the context of their career.

Disciplinary Committee looks after maintaining discipline in college.

The mentor mentee program is practiced in the college. Faculty members are allotted batches of 25 to 30 students each.

c) Common Room:

The college has a separate common room for girls.

Sanitary Napkin Vending machine has been installed in the girls' common room. Sanitary pads are available in five rupee coin.

Separate Western toilets has been made in the college for Physically Challenged students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://kguc.org/wp-content/uploads/2021/12/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-during-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-during-the-year-2020-2021.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

### Solid Waste Management

In the context of solid waste management, we have entered into an agreement (MoU) with the Uran Municipal Council.

Trash bins have been set up in the college premises. We collect all the solid waste in the college area and dump it in the trash.

All our staff and students have a habit of managing waste, they take care to dump all the trash in the trash bins.

Since our college has an Arts and Commerce branch, there is not Biomedical, Hazardous chemical and Radioactive waste.

Uran Municipal Council facilitates for solid waste management and liquid waste management to us. On our phone call the municipal corporation truck comes and takes out the trash. This has been a big help in keeping the college clean. We are satisfied with cooperation provided by the Uran Municipal Council.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**



**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**D. Any 1 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and**

**C. Any 2 of the above**

**facilities for persons with disabilities  
(Divyangjan) accessible website, screen-  
reading software, mechanized equipment 5.  
Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies of  
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College continuously strives to provide a holistic environment for cultural, regional, linguistic, ethnic, social, economic and other diversity. From the point of national unity, the national anthem is sung everyday in our college. Mask distribution, Blood Donation, Pulse Polio Campaign, Participation in Majhi Vasundhara Program, Street plays on superstition, addiction, cleanliness, transgender problems, and dowry are presented in college as well as in surrounding areas to eradicate superstitions beliefs. Raksha Bandhan program is organized every year at the college level. This program strengthens the relationship of brotherhood every year the college organizes Diwali Visits program, by distributing sweets, and to people in tribal communities Awareness is created by the students of the college regarding voting & civil rights.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded



7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Plans for core value, professional ethics, Code of conduct are put up everywhere in the college premises. Various programs are organized in the college. Mostly by NSS, DLLE and Cultural Department. Programs such as Tree Plantation, Sanitation Campaign, Voter Awareness, Independence Day, Constitution day, NSS Day and Republic day etc are celebrated in the college through NSS Committee. The Cultural Committee organizes, the poster-making competition, essay competition, debate competition, street play etc In order to create awareness the students of our college showcases street-play regarding the social issues like other gender, special children, female foeticide, religious gap etc in the vicinity who the aims at creating awareness in the community and to make people realize their duties and responsibilities towards the issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://kguc.org/wp-content/uploads/2021/12/7_1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/7_1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2020-2021.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **B. Any 3 of the above**  
**Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of national and international commemorative are necessary to imbibe national patriotic and democratic values among the students. Various programs are organized every year in the college like Independence Day, Republic Day and Constitution Day and Voting Awareness Program to develop national values. Birth Anniversary of Dr B. R. Ambedkar, Chhatrapati Shahu Maharaj, Mahatma Gandhi, Swami Vivekanand, A.P.J. Abdul Kamal etc are celebrated by organizing, various competitions like Poster Making Competition, Poetry competition, Essay writing competition etc. At the time of festivals like Ganesh Chaturti, NSS students work at the immersion places to manage the organic waste while in Diwali the celebration is made in the backward tribal area so that the students develop empathy towards them. The college students, stretch helping hand towards specially abled students at the time of festivals like Raksha bandhan and Diwali by selling items like rakhis, diya, ubtan prepared by them. Such kind of celebration helps to develop civic, patriotic and human values among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice of the Institute-01 Title: knack {search-development-success} Introduction:

Cultural activities of our College is our strength. 2020-2021 was the 7th year to show the hidden talent of our students. This academic year was disturbed due to Covid 19 pandemic. University of Mumbai organised Online Cultural Youth Festival. So when Offline College was opened as per the guidelines of Hon'ble District Collector of Raigad then our students of DLLE department took initiative to organize cultural activities in our College.

Objectives:

1. To find out the hidden talent, career desires in the students through extra curriculum activities.
2. To provide them a platform that helps to boost their confidence, memory, language skills.
3. To promote social awareness among students and frame a broader mind set to eradicate narrow mindedness from the society.

The Context:

This is year due to Covid-19 pandemic, Department of Students Development of University of Mumbai had organised 53rd Intercollegiate Cultural Youth Festival Online. Our College had participated in 6 events viz. elocution competition, storytelling competition, poster making competition, cartooning, western vocal solo and on the spot painting competition. Students showed lot of creativity in the competition. After reopening of the college offline, students of DLLE department took initiative to come with one proposal of Cultural activities to be organised at our college level by following covid-19 pandemic norms. The idea and concept developed under the creative title "UTOPIA" which included the following events: Text Me If You Can (Smartphone Typing Competition), Dhund ke Dikhao (Internet Surfing Skill Competition), Reels(Videography Competition with Theme: Tradition or Nature), That's My College! ( Photography Competition within the college), The Bulls of Dalal Street (Stock Speculation and Prediction Competition ), Bakingology (Cake Baking Competition), Essayopedia (Essay Writing Competition), Business Genix (About: Start-up Business Idea Proposal), Fauna Origami (Animal Paper Craft Competition) , The Everlast Poster (Poster Making Competition) , Lockdown Hex & Bless ( A Public Speaking Competition). All the events were suggested and framed by the student volunteers and they showcased proper leadership skills and workout the success of the

event.

#### The Practice:

As this was the students' events. Therefore, students took lot of efforts. Especially with reference to UTOPIA the students involvement to organise this event was appreciated by everyone. Students devoted their time, energy, creativity. Right from class decoration, inviting judges, selecting topic for events, preparing publicity boards, counselling students campaigning of the events was done by them in a creative and disciplined way. The practice plays a very important role in the personality development of students as along with the academics they get full support pursuing the desires that help them gain skills such as script creative writing, art and crafts, communication, language skills, stage daring, leadership, persuasion, cost management, self control and much more. Such events sharpens their mind with valuable thoughts that make them adaptable to the changing society and develops broader mind set.

#### Evidence of Success:

Inspite of Covid-19 pandemic, students made this programme very successful. 450 students participated in UTOPIA and 06 students participated in 53rd Intercollegiate Cultural online Youth Festival. Following Glimpses shows the evidence of success.

#### Participation in activities Year

#### No. of Participants in Intercollegiate

#### YouthFestival

#### No. of Participants at College Level

(UTOPIA)

2020-2021

06 450

#### Problems Encountered and Resources Required:

College has limited space. In spite of this space problem, Students had managed practice and all the events of UTOPIA in the available classroom after the lectures. They had used the available resources optimally.

**Best Practice of the Institute-02 Title:-Diwali Celebration with Tribal Community Introduction:**

Diwali is a festival celebrated everywhere, Diwali festival is of special importance in Maharashtra, but the tribal communities in Maharashtra are financially weak and so their Diwali is dark. If a society in Maharashtra is deprived of this festive occasion, it is incompatible to framework of human values. So our College decided that we should celebrate Diwali with this tribal community and lighting crackers use shall spent that amount to light the festival with helping the tribal Community. This activity is celebrated annually by the college on the tribal belt. This year we celebrated Diwali at the Akkadevi Wadi Chirner, Uran, Dist-Raigad on November 14, 2020. A total of Rs 43,440 was spent on this initiative. The objectives of this initiative are as follows:

**Objectives of the practice:**

1. To enhance the happiness of the tribal community. 2. Not to let tribal know that they are deprived. 3. To distribute the food items specially prepared a festival among tribal community. 4. Distribution of new clothes to tribal community. 5. By Distributing Stationery to school students in tribal communities. 6. Creating a social commitment towards the tribal in the society. 7. To build moral and social commitment among college students. 8. Bridging the gap between civil society and tribal society.

**The Context:**

From Uran taluka of Raigad district has the part of the Sahyadri mountain range. In this Sahyadri hill, a large number of tribal communities are living. This society is not in contact with modern economy and social order. There is rapid development in the country but tribal society is deprived of this development. This tribal society is still living the traditional way. Their main business is to cut wood and sell it, but they have been banned from deforestation recently. Therefore, hunger Starvation has come upon many tribal communities, some of the wild fruits and of the forest vegetables are sold to make a living by them. Their financial condition is not good. They are living in very bad condition. The tribal community does not even have enough money to fulfill their daily requirement.

Diwali is an important festival and so we celebrate Diwali with this tribal community considering all the circumstances that tribal



community does not even have new clothes for this festival. These activities involve all staff members some and students. Every year new students Join the program. Social commitment it builds and develop their Human values among the students.

The practice:

All staff Members and alumni of Konkan Gyanpeeth Uran College of Commerce and Arts come together and celebrate Diwali with tribal Community at Tribal Areas. Diwali is celebrated in a special way, Sari for tribal women, men clothing, T-shirts and school supplies for young children as well as various sweet treats are distributed to the tribal community. The program covers everyone from the children of the tribal community to the elderly. First of all, the problems of the tribal community are known and our Principal and experienced Professor in the College are guided of it. This event is held every year on the day of Diwali, usually for four hours. This is a program to remove the darkness of tribal life as a whole. No government funds or college funds are used for this initiative. As a social commitment, all college staff and college alumni volunteer raise as much funds as possible for this activity. Various items are purchased through the funds collected. While buying these items, the number of women, men and children are taken into per consideration before going to tribal area. Also, clothes are purchased with appropriate measurements based on their age group. This is done to ensure that the tribal can use the clothes and other things properly. They are also informed about various government policies regarding education, employment and provisions for backward areas so that they become aware and enjoy its benefits. Thus Diwali is celebrated with tribal community. Finally, the donors on behalf of the college principals are praised and thanked.

Evidence of Success:

Konkan Gyanpeeth Uran College celebrates Diwali with tribal Community every year. There are three main principles of food donation, Clothes Distributing and enlightenment in activity. This program benefits not only the tribal community but also our students. Following are some of the key benefits of this initiative:

1. It adds to the happiness of the tribal community.
2. The tribes develop the feeling of belongingness to the society.
3. The tribal enjoy the fresh food and new clothes.
4. Students from tribal communities receive school material.
5. All communities have a commitment towards tribalism.
6. A kind of social commitment is created among all the college students.
7. The gap between civil society and tribal society decreases.
8. This initiative is silent

message for the government to take initiatives for Upliftment of tribes. Various things mentioned above make this program a success. News about this initiative is published in various newspapers Therefore, the community is motivated by this initiative. It is expected that if the government takes care of this initiative, the initiative will be more successful.

#### Problem Encountered and Resources Required:

There are no facilities where tribal society lives in the hills, there are many problems of tribal society, and it is not possible to solve all their problems. When all their problems are taken into account, those help fall short, Resources for solving tribal problems are inadequate, financial problems arise. When it comes to the purchase of various items for the tribal community, the financial contribution to it is on a personal level, all the college teachers and ex-alumni provide financial support on their personal level. No government or college funding is used for this initiative. Lack of funds is an important issue. This activity is celebrated on Diwali festival so that students do not attend as much as necessary. This activity is carried out with a minimum number of students. If an organization like JNPT, ONGC, BPCL and any other gets involved in providing financial support for this social cause, it can be of great help, but no other organization has responded yet. The program is run only by all the college teachers, students and Alumni. Through this initiative we distribute only Foods, clothing and school materials, but the tribal community needs many factors. There is transportation problem to go to tribal settlements, no electricity connection has reached their habitat, they have no access to pure drinking water etc. have serious problems. But with our initiative it is not possible to solve the all problems. More funding is needed to solve also their problems. The government has initiated many schemes, but the lack of knowledge of tribal community and the administration, they do not get fall allocated amount for their development by the government. So, another way is to Enlightened the tribal and give proper knowledge to them all schemes of government.

File Description	Documents
Best practices in the Institutional website	<a href="http://kguc.org/wp-content/uploads/2021/07/Best-Practices-2020-21.pdf">http://kguc.org/wp-content/uploads/2021/07/Best-Practices-2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was established in 1989 with B. Com programme later started programmes of B.A. in 1996, M. Com programme in 2006, B. Com (Accounting and Finance) in ----- . The College has full filled student capacity.

Looking at the current need of the education, college is continuously taking efforts to meet the dynamic educational and co-curriculum needs of the students. Majority of students come from nearby rural areas. The college has some infrastructure and financial limitations yet Hon'ble Chairman, CEO & Secretary, members of the management, teaching and administrative staff take work diligently under excellent leadership of I/C Principal Mr. K. A. Shama to take it to the great heights.

Our college has been performing well, it can be examined through following:

1. Continuous increase in number of female students as residents are getting higher education facility in their own locality that saves time & energy.
2. Academic results are progressive.
3. Prominent achievements in Extra-Curriculum activities through NSS, Cultural, Sports, DLLE.
4. Social activities to develop community commitment among students.
5. Active participation in Avishkar Research Convention and other research works.

The journey of success that College has, fulfils Our Vision and Mission Statements "Education moulds the Man"



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is permanently affiliated to University of Mumbai, so we abide by the rules and regulations of the University of Mumbai as prescribed by the University time to time. For ensuring effective curriculum Academic Calendar Committee of our college prepares academic plan for every year. Yearly two meetings of teaching staff is conducted. Decision are regularly taken unanimously. To organize the various academic and co-curricular activities, committees are established under the supervision of Principal and IQAC Coordinator. Each committee carries out the activities as per the planned schedule. Subject course allocation, time table are prepared and implemented systematically and workload of teachers is distributed according to the norms of Government of Maharashtra and UGC.

All notices are displayed on notice board and College website time to time. Teachers participate in several Workshops, Webinars, Conferences, they also promote to participation in FDP, orientation, and refreshers to enhance their teaching skills.

College library makes various books, e-books, reference books available to the students. Various Class tests are conducted to help them in preparation for examination. Bridge courses of accountancy is conducted, to make learning process more effective teachers use PPT, online web link while teaching. To have the effective curriculum delivery, IQAC takes initiative to control all activities systematically.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Konkan Gyanpeeth Uran College of Commerce and Arts, Uran Raigad,

is permanently affiliated to the University of Mumbai. At the opening of every Academic year, Academic Calendar is prepared by the Academic Calendar Committee which is formally approved by IQAC in IQAC meeting. Academic Calendar is displayed on the college website. Two meetings of teaching faculty are conducted in an Academic Year.

Chairman of various committees work out the academic plan thoroughly. All Academic & extra-curricular activities are conducted as per the Academic plan. At the end of every year each committee prepares their Annual Report & forwards the same to IQAC Co-ordinator. The Principal has delegated authority to Chairman of each committee to take decisions independently for best performance. At the end of the every year, Academic Calendar Committee with the help of IQAC prepares Action Taken Report of the activities planned as per Academic Calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The following courses of various programs are included Human Values, Professional Ethics, Gender, Environment and Sustainability get enough space when it comes to making good use of the curriculum. We aspire to establish a healthy environment for all students. Our curriculum is designed by the University of Mumbai. It includes many of these features. As we are an permanently affiliated college to University of Mumbai.

#### Human Values

The following courses of curriculum includes Human Values.

1. Foundation Course - I
2. Foundation Course - II
3. Foundation Course - III
4. Foundation Course - IV

#### Professional Ethics

1. Financial Accounting elements of Financial Accounting -I
2. Financial Management - I
3. Business Communication
4. Taxation - II Direct Tax - I
5. Business Law - II
6. Auditing - III
7. Business Ethics and society.

#### Gender

1. Foundation Course
2. Foundation Course - I

#### Environment and Sustainability

1. Business Environment- I

**2.Information Technology in Accountancy - I****3.Environment studies Sem - I & Sem - II****4.Environment Economics - Sem- V**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

1966

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/1.4.1-and-1.4.2-Feedback-collected-and-analyzed-about-the-curriculum-of-Learners-and-Teachers-for-the-year-2020-2021.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

401

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

313

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution had been organizing special programs for slow learners till 2019-20. Due to Covid-19 Pandemic there was no physical interaction with students in the academic year 2020-2021 which hampered in organizing programs for advance and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1123	16



File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to Covid-19 Pandemic situation, Academic Schedule for the year 2020-2021 was highly completely derailed. Therefore with the help of tutorials through online mode, students were encouraged to participate in learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are familiar with ICT enabled technology. Teachers used PowerPoint Presentation. They used to show the YouTube Lectures on various subjects prepared by experts. This was great learning opportunities for all the teachers to use Online teaching methods due to Covid-19 Pandemic. The list of teachers using ICT has displayed on the college website students could go to the website and using various E-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

00

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

213

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institution is permanently affiliated to University of Mumbai, hence Internal Examination and Assessment is usually conducted as per the instruction given by University of Mumbai. Internal assessment or Project Work are conducted in the Subject of History, FC etc. Topic for the Projects Work or Internal assessment are given to the students. Evaluation of the internal assessment done by the teacher in a transparent way.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An Unfair Means Enquiry Committee, constituting 5 members is appointed. They look after the grievances received from students and solve them in an efficient way within stipulated period.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcome and program outcome are prepared by all subject teachers in consultation with Head of the Department. The same is communicated to the students in introductory lectures by every teacher. The institution has the practice to upload program outcome and course outcome on our institutions website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://kguc.org/courses/programme-outcomes-spo-co/">http://kguc.org/courses/programme-outcomes-spo-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Evaluation of the students is done through Internal and External exams. Through result the institutional evaluates the progress of students and it observes the attainment of the program outcome and course outcome by teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://kguc.org/wp-content/uploads/2022/04/2.6.2-Attainment-of-Programme-outcomes-and-course-outcomes-are-evaluated-by-the-institution-for-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2022/04/2.6.2-Attainment-of-Programme-outcomes-and-course-outcomes-are-evaluated-by-the-institution-for-the-year-2020-2021.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**368**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://kguc.org/wp-content/uploads/2021/08/Analysed-Report-of-SSS-2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Inspite of having a small infrastructure as the limitation of, institution we take the initiatives in organizing various activities for creating & transfer knowledge to students. Programmes like Stress management, Consumer Rights, Financial Literacy, Majhi Vasundhara are organized etc. Institution assign responsibilities to Teachers and students to organize such programmes. They use innovative ideas to plan such a wonderful events. UTOPIA Fest is a one of the best example of the activity organized by Department of Lifelong Learning this year. Various activities were organized to develop the talent of youngsters.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

10



File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Inspite of Covid-19 pandemic, institution has tried to organize various extension activities through online & offline mode various programmes like Consumer Awareness, Yoga day, Prerana Leadership Camp, Mask Distribution, Pulse Polio Campaign, Population Education Club, Status of Women in society were organized by Department of LifeLong Learning and National Service Scheme.

Students as well as teachers were participated in the above activities. All the above activities have contributed in sensitizing the students. Activities like Yoga helped to contribute holistic development of students.

File Description	Documents
Paste link for additional information	<a href="http://kguc.org/wp-content/uploads/2021/12/3.4.3-3.4.4-Number-of-extension-and-outreach-Programmes-conducted-by-the-institution-through-NSS-NCC-Red-Cross-YRC-etc-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/3.4.3-3.4.4-Number-of-extension-and-outreach-Programmes-conducted-by-the-institution-through-NSS-NCC-Red-Cross-YRC-etc-2020-2021.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

980

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has campus area of 1000 sq.mt. The area is relatively small but all adequate facilities are provided to the students and staff.

College is endeavors to manage all its activities with optimum utilization of available resources.

The facilities available are mentioned below -

1. Classrooms - The College has 06 classrooms with Air conditioner in all rooms. Seating arrangement is comfortable with proper visibility of blackboards and rostrum, speakers, projector board and with proper audibility. All classrooms are well equipped with LCD projector and Computer with Internet, fans, electricity efficient for making classroom experience easy.
2. Laboratory - The College has a special Computer Laboratory for the students with Computers courses. There are invertors and UPS as back up. All computers are provided with Internet, LAN and Printer and Scanner facility. Computer Laboratory is fully Air Conditioned with proper

seating arrangement.

3. Library - The College has a central library on second floor with AC reading room, and internet browser facility. Separate four computers arranged for the students to access e-resources. Photocopy (Xerox) unit and drinking water facility available in the library.
4. Administrative office with Principals cabin and two outside counters for the students.
5. Examination Unit- College has a separate Air Conditioned examination unit equipped with separate computer with internet connection and scanner and photocopy machine.
6. Pantry - The College has small but separate pantry with Electric induction, essential utensils for making daily tea, coffee and snacks.
7. Staff room - 2
8. Gymkhana - 1 (only for indoor games like carom and chess with proper seating and lighting arrangement)
9. Ladies Washroom (with Sanitary Napkin Vending Machine) - 1
10. Gents Washroom - 2
11. Safe drinking water facility (Cooler)-2
12. Central power generator(20KVA) -1 , Invertors -2

#### Facilities and Equipment's in the college-

1. The College has 6 LCD Projectors with computers and internet connection
2. 34 Computers, one web camera, 9 Laptops, 8 Printers, 5 Scanners, 3 photocopy machine, 1 Copier machine with color Photocopy and scanner facility.
3. 1 DSLR Canon Digital Camera, 1 Money counting machine,
4. 1 Fax machine, 2 Biometric Attendance machine,
5. 1 Identity Card Printer machine,
6. Web Camera,
7. Musical Instruments like Dholki, Harmonium etc.
8. All Sports Equipment,
9. Speakers and mike for national anthem and central announcement system.
10. Television (with all channels) in staff room.
11. Intercom Facility.
12. All Geography maps and instruments (Plane Tables, Topographic Map, Weather Map, and thematic map etc.).
13. All essential Kitchen Utensils with 2 LPG gas cylinder are available.
14. 17 CCTV Cameras for surveillance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://kguc.org/infrastructure/">http://kguc.org/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sizable number of students participating in cultural activities. The college always is keen on the overall development of the students and encourages them to participate in different sports and Cultural Activities.

The college does not have separate playground hence time to time we hire it from Kotnaka Gramasthas playground and even the Uran Nagarpalika playground and conduct our Annual Sports meet of the college. The college has a separate Gymkhana only for indoor games with sufficient number of carom and chess boards.

The college hires auditorium for cultural events practice sessions and rehearsals and other functions like Orientation and other days like convocation day, farewell at Kshtriya Pathare Hall - with 1000 seating capacity, Terapanthi Hall - seating 800 capacity.

The college hires services from choreographers, directors, musician for assisting the students to participate and train themselves for cultural activities. Though we have limited resources the college tries its best to provide all the amenities to students and they optimally utilize them and have brought laurels to the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

<b>06</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>
<b>4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</b>	
<b>4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)</b>	
<b>00</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>
<b>4.2 - Library as a Learning Resource</b>	
<b>4.2.1 - Library is automated using Integrated Library Management System (ILMS)</b>	
<b>Name of ILMS software - SOUL (Software For University Libraries)</b>	
<b>Nature of automation (fully or partially)- Partially</b>	
<b>Version- 2.0</b>	
<b>Year of Automation - 2010</b>	
<b>Software developed by INFLIBNET, Ahmedabad</b>	
<b>The Software consist of various modules like -</b>	



1. Acquisition 3) Circulation
2. Cataloguing 4) Serial control and online Public Access Cataloging (OPAC)

OPAC serves as a tool for checking the resources available in the library. Open access system is for postgraduate students and all staff. The library has given proper weightage on college website. The college library is a member of N-list (INFLIBNET). Username and password given to interested students for remote access.

The library assists faculty and students for other services such as -

- E-books and e-journals and databases (N-List) with remote access
- Internet browsing center (free of cost)
- Reprographic service
- Reference and referral service
- Previous Question Papers
- Current Awareness Service (CAS)
- Circulation service
- Special service to physically handicapped students.
- User orientation/information literacy services
- New arrivals/display and notification service
- Resource sharing/inter library loan (ILL service)
- SMS alert service and career notification service, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The College regularly upgrades and updates its IT facilities
- All the computers in college are provided with internet connection.
- All the computers of the college are enabled with LAN

connection in computer laboratory, Library , Office and all have been installed with Antivirus software.

- The internet bandwidth of 50 mbps is provided in college premises
- The College updates its website regularly. The detailed reports notices, are frequently posted on website
- The college has licensed software SOUL2.0 in library and CASCADE for examination unit.
- The library has many e-resources and inflibnet facility.
- There are 34 desktop computers and 9Laptop in working condition.
- All the classrooms of the college has adequate I.T facilities- internet LCD Projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a definite and systematic mechanism for maintaining and up keeping the support facilities - library, sports complex, computers, classrooms facilities. The college has effective internal co-ordination and maintaining mechanism. The Principal implements various academic and administrative policies. The Principal along with IQAC and other staff take the decision for overall maintenance. The Principal monitors various curricular and co-curricular activities with the help of conveners and members of different committees. The Principal carries out administrative activities with the help of O.S., Head Clerk, Jr. Clerk and support staff. IQAC of College function actively and effectively for quality sustenance and enhancement. Procedure for maintaining and utilizing, physical academic and support facilities as follows-

1. Classrooms - All the classrooms in college are equipped with Air conditioner and Comfortable seating arrangement. Our support staff regularly cleans and supervise the benches, fans, lights, boards etc. and report regularly to office superintendent then necessary maintenance is done by the technician, carpenter, and electrician if required. Arrangement of dustbins is there outside all the classrooms.

2. Library - The College has a library on second floor with Air conditioned reading room and internet browsing center. All necessary resources are available for the readers. It has a library committee. The committee cooperates and coordinates the librarian and regularly monitors all resources and e-resources of

the library. Faculty and students recommendation about books is considered for the purchase every year as per the budget. Committee also promotes student to use e-resources (N-List) in the library and all web resources, which are available. Library is properly cleaned daily by library staff. Pest Control in the library is done frequently as and when required.

3. Laboratory (Computer) - The College has an Air-conditioned computer laboratory with 16 computer, Printers, LAN, Internet connection, web camera, Scanner etc. for the students. The computers are installed with all necessary software, which needed for e-learning. IQAC members and concerned teacher checks regularly the working conditions of all equipment's at the end of the academic year and report to the principal of the deficiencies found in the Laboratory. The college website is maintained and updated regularly.

4. Computers - All computers and other sensitive equipment (servers, LCD Projector, Printers, Scanners, Photocopy machine, Biometric machine) provided with Invertor and Generator backup system to avoid damage during power outages.

5. Gymkhana (for Indoor games) - The college maintains indoor sports facilities (For Chess and Carom) with adequate seating and lighting arrangement. Gymkhana chairperson regularly monitors the equipment's condition.

Following are the overall facilities and their system of maintenance---

Sr. No. Facilities in campus System of Maintenance 1 Photocopy Machine Maintenance on call / As an when required 2 Duplicating Machine Maintenance on call / As an when required 3 Air conditioner Maintenance on call / As an when required 4 Intercom /landlinephone Maintenance on call / As an when required 5 Plumbing and electricwork Maintenance on call / As an when required 6 Generator/Invertor/UPS Maintenance on call / As an when required 7 WaterPurifier/cooler Maintenance on call / As an when required 8 FireExtinguisher Maintenance on call / As an when required 9 LibraryBook Binding Maintenance on call / As an when required 10 PestControl including Library Maintenance on call / As an when required 11 BiometricMachine Maintenance on call / As an when required 12 CCTV Maintenance on call / As an when required 13 Website Maintenance on call / As an when required 14 Sanitation,Washroom cleaning,Water supply Peons/cleaning staff daily

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	=
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
419	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
01	

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students council for permanently affiliated college under section (2) (b) of Maharashtra. University (Amendment and Constitution (e) 2000, as well as Maharashtra Public University Act, 2016 will be formed according to the direction issued by Vice Chancellor of the Mumbai University.

In the year 2020-2021 no directions issued from Vice Chancellor due to the Corona Pandemic hence Student Council was not formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College established Alumni Association from the first cycle of NAAC. The organization has contributed in kind by providing fans, lights, office cupboards for the college. In the first two cycles of NAAC Registered Alumni Association was not compulsory. From the third Cycle, it became mandatory to have a registered Alumni Association so to comply with it we registered our Alumni Association according to Maharashtra Government Registered Act, 1860 (Section 21) Registration, and Number Maharashtra/299/2018/Raigad on 28/05/2018.

Our Alumni Association conducts various Programmes for welfare of the college and activities like freshers party, cultural activities / sports etc. They also organize various field trips, industrial visits, career guidance lecture and employment opportunities awareness programmes for students. For the academic year 2020-2021 the Alumni Association due to in limited way could contribute as affected by Pandemic.

The Following are the active members of the Registered Alumni Association.

List of Alumni Association Members

Sr. No.

Name of Members

Designation

1

Kumar Vishal Vijay Patekar

Executive President

2

Shri. Atul Suresh Thakur

Vice - President

3

Shri. Pushkar Praful Terde

Secretary

4

Shri. Rohan Damodar Mhatre

Co-secretary

5

Shri. Vikas Vijay Patekar

Treasurer

6

Shri. Kunal Indraprakash Shisodia

Co-Treasurer

7

Shri. Mangesh Chandrakant Mhatre

Advisor

8

Kumari Tina Rijnold Miranda

**Member**

9

Mrs. Harshada Nikhil Mali

**Member**

10

Shri. Ritesh Ganesh Gaikwad

**Member**

11

Shri. Datta Vasant Puro

**Member**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement is accepted by the Konkan Gyanpeeth Sanstha is "Dnyandeepeen Bhaswatah" Vision : The aims and objectives of the college concern the academic improvement, sociality and the quality of education. The Vision statement of the college is 'Educated Moulds the Man'. Mission : 1.To provide education which is based on real and valuable life style.

2. Students are vested with modern learning technique to participate in curricular, co-curricular, extracurricular activities and extension. 3. To impart higher education to the deprived students Objectives : Konkan Gyanpeeth has kept the following objectives for the college : 1. To develop overall personality of the students. 2. To equip the students with skill to get employed. 3. To motivate students for self employment. 4. To create social awareness in students and to make them think about various social issues. 5. To inculcate civic values in the students and to make them responsible citizens of India. Following initiatives have been taken by the College to achieve vision and mission of the Institution:-

- The Local Management Committee/ College Development Committee has delegated power to take necessary decisions for improving the quality of education and to look after the day to day activities.
- For developing the overall personality of the students, committees like Cultural, Sports, NSS, and DLLE organize various activities.
- College organized programmes liked career guidance and awareness.
- Activities organised through NSS and DLLE creates awareness about social issues amongst students and others in the vicinity. Tree Plantation, Gender Equity, Blood Donation camp, Voting Awareness etc.

File Description	Documents
Paste link for additional information	<a href="http://kguc.org/about-us/vision-mission-and-objective/">http://kguc.org/about-us/vision-mission-and-objective/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management.

The Institution practices democratic approach. First year and second year examinations are conducted by Examination Committee those are recommended by the Principal.

The management of the institution delegates the power to our



Principal to take effective decision regarding academic evaluation. One of the teacher use every year various committees are formed and appointments chairman on that committee to organize and control the various activities. The Chairman of various committees preparation annual reports are submitted to the Principal every year and Principal suggests modifications in the reports to improve the work in discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Utilizing optimum available resources.

2.The college organized various academic and non academic activities.

3. Academic plan committee preparation academic yearly planning for smooth function of college. at the end of the year IQAC taken review of various committee with the support of the management college has tried.

The college / Institution has a perspective plan for development in different aspects :

1. Library facility such as books, e-journals etc.

2. Established class room LCD Projectors, Air Conditions.

3. Purchase of ICT Equipments.

4. Purchase of Xerox copier, Printer Machine.

5. Promotion for faculty development.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Functioning of Institutional bodies

#### Organizational structure

According to Maharashtra University Act 1994 a Local Management Committee is formed to enhance quality of work and to solve the problem of staff member, teaching and non teaching & students.

The meeting of the CDC are held regularly. The Principal reports various activities and program the college to CDC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For effective welfare measures college adopts welfare as per the norms and guidelines of Govt of Maharashtra.

- 1.The welfare schemes for Teaching and Non Teaching Staff.
2. Life Insurance policy Premium is automatically deducted from the salary of staff.
3. Duty leave is given if applicable.
- 4.To pursue research for higher degree such as Phd.
5. Availability Internet Connection facilities in the Library.
6. Availability of computer labs, projectors as well as LCD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the teaching staff is appraised as per the guidelines provided by UGC. Teachers are promoted through Career Advancement Scheme. The eligible teachers for promotion write application to the college Principal and fill up the Online Application on the University of Mumbai Portal. After completing the Online Procedure of University of Mumbai before the CAS Interview HOD, IQAC Co-ordinator and Principal verifies the record and provides their signature on API. The CAS Scrutiny Committee with the prior permission of Joint Director of Panvel Region arranges CAS interviews. The complete report of the Committee is sent to the University for the further approval. Teacher's performance is evaluated at college level by collecting feedback forms from the students. Proper Analysis of the feedback form is carried out and the teacher upgrades themselves as per the interpretation of the student's feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has mechanism for internal and external financial audits. Books of Accounts are regularly maintained by Administrative staffs. At the end of every financial year college Office Superintendent inspects all the books of accounts. Vouchers of which are maintained by administrative staff. Appointment of internal auditor is approved by Governing Council of the college. The internal audit is carried out by experienced and qualified person appointed by the Management Committee. The audit queries are resolved thereafter and the financial report is approved by Governing Council and CDC. The External Audit is conducted by Joint Director of Higher Education, Panvel Region and Financial records are audited and approved by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of revenue for the college is the fees collected from students admitted in various academic programmes. Accordingly the financial budget is prepared for carrying out various Academic and extra-Curricular activities. The available funds are allocated to different committees as per their

requirements. The salary to the Aided staff is provided by the grant received from the state government. The minor Research Projects are funded from the grant received from the University of Mumbai for the same. The Unaided section is totally run on the fees received by the students. The staff salary and the funds required for other activities are provided from the same. All the funds are optimally utilized the vouchers of which are prepared by administrative staff and audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has taken following initiative for institutionalizing the quality assurance strategies and process**

1. **Exam Software:** IQAC has introduced Mastersoft Cloud exam software for conducting examination work efficiently. Especially preparation and finalization of results. The college has the practice of declaring result online. Student can see their result on college website.

2. **Admission Software :** IQAC has introduced Mastersoft Cloud Admission Software for Online Admission-Process

3. **Inculcate Awareness of Research amongst Staff and Students :** It is also one of the initiative taken by IQAC regarding research awareness amongst students by motivating them to participate in Avishkar Research Convention activities. Our teachers are taking efforts to guide the students for their research project. IQAC has also motivated teachers to go ahead in research activity. As a results of this four of our faculty members are pursuing Ph.Ds.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college reviewed the peer team report given by Peer team Experts in previous cycle. College has tried to attempt the suggestions which are given by peer team in previous cycle under the support of LMC/CDC. following are the two examples  
 1.Encouragement for research: Teachers participated, presented research paper in various seminars/conference. Four of our faculty members are pursuing Ph.Ds and students have also motivated and participated in Avishkar Research Convention activities. 2.Teaching learning process: Using Power Point presentation, classroom discussion, organised field visit, project report and tutorials are the various methods use for enhancing the teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established a Women's Development Cell. Through this cell all the problems if any, of women are solved. Principal of the college is member of this cell. A female lawyer has been appointed as a member to this cell. This cell not only solves the women's problem, but also executes many activities.

Mainly, the activities on equality for men and women run through this cell. Such as hemoglobin and Hygiene awareness camp, Women's health problems and Menopause, Workshop on Cybercrime, Workshop on Diet, Sexual harassment and laws of sexual harassment for women at work place, Prosecution of women and Anti-oppression laws etc. Through this initiative, boys and girls create awareness. The following initiatives are taken by the college.

#### a) Safety and security:

Great care is taken for the safety of the students in our college. Students are not admitted to the college premises unless they have a valid ID card. An employee is posted daily at the college entrance to check the Identity Card. Compulsion has been made for students to wear Identity Cards in the college premises. Students who do not wear Identity Cards in the college premises are fined 50 Rupees.

Fire Extinguisher has been set up in the college premises wherever necessary. It can be used in case of a sudden disaster.

For the safety of the students, CCTV cameras have been installed

in the gymnasium, reading room, Computer lab, Office as well as the entire campus area of the college.

We have a women's development cell set up to address women's issues. This cell solves all the girl's complaints.

The Redressal grievance committee is keeping an eye out for the safety of students in college campuses like ragging.

**b) Counselling:**

Proper counselling is provided to the students for Admission, examination, Sports, cultural and career guidance etc. Counseling register has been created in the college. The students who are consulted are recorded in the Counselling Register.

The college has a Career Guidance Committee that guides students in the context of their career.

Disciplinary Committee looks after maintaining discipline in college.

The mentor mentee program is practiced in the college. Faculty members are allotted batches of 25 to 30 students each.

**c) Common Room:**

The college has a separate common room for girls.

Sanitary Napkin Vending machine has been installed in the girls' common room. Sanitary pads are available in five rupee coin.

Separate Western toilets has been made in the college for Physically Challenged students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://kguc.org/wp-content/uploads/2021/12/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-during-the-year-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-during-the-year-2020-2021.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p><b>Solid Waste Management</b></p> <p>In the context of solid waste management, we have entered into an agreement (MoU) with the Uran Municipal Council.</p> <p>Trash bins have been set up in the college premises. We collect all the solid waste in the college area and dump it in the trash.</p> <p>All our staff and students have a habit of managing waste, they take care to dump all the trash in the trash bins.</p> <p>Since our college has an Arts and Commerce branch, there is not Biomedical, Hazardous chemical and Radioactive waste.</p> <p>Uran Municipal Council facilitates for solid waste management and liquid waste management to us. On our phone call the municipal corporation truck comes and takes out the trash. This has been a big help in keeping the college clean. We are satisfied with cooperation provided by the Uran Municipal Council.</p>	
<b>File Description</b>	<b>Documents</b>
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<b>No File Uploaded</b>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>D. Any 1of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College continuously strives to provide a holistic environment for cultural, regional, linguistic, ethnic, social, economic and other diversity. From the point of national unity, the national anthem is sung everyday in our college. Mask distribution, Blood Donation, Pulse Polio Campaign, Participation in Majhi Vasundhara



Program, Street plays on superstition, addiction, cleanliness, transgender problems, and dowry are presented in college as well as in surrounding areas to eradicate superstitions beliefs. Raksha Bandhan program is organized every year at the college level. This program strengthens the relationship of brotherhood every year the college organizes Diwali Visits program, by distributing sweets, and to people in tribal communities Awareness is created by the students of the college regarding voting & civil rights.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Plans for core value, professional ethics, Code of conduct are put up everywhere in the college premises. Various programs are organized in the college. Mostly by NSS, DLLE and Cultural Department. Programs such as Tree Plantation, Sanitation Campaign, Voter Awareness, Independence Day, Constitution day, NSS Day and Republic day etc are celebrated in the college through NSS Committee. The Cultural Committee organizes, the poster-making competition, essay competition, debate competition, street play etc In order to create awareness the students of our college showcases street-play regarding the social issues like other gender, special children, female foeticide, religious gap etc in the vicinity who the aims at creating awareness in the community and to make people realize their duties and responsibilities towards the issues.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://kguc.org/wp-content/uploads/2021/12/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2020-2021.pdf">http://kguc.org/wp-content/uploads/2021/12/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2020-2021.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Celebration of national and international commemorative are necessary to imbibe national patriotic and democratic values among the students. Various programs are organized every year in the college like Independence Day, Republic Day and Constitution Day and Voting Awareness Program to develop national values. Birth Anniversary of Dr B. R. Ambedkar, Chhatrapati Shahu Maharaj, Mahatma Gandhi, Swami Vivekanand, A.P.J. Abdul Kamal etc**

are celebrated by organizing, various competitions like Poster Making Competition, Poetry competition, Essay writing competition etc. At the time of festivals like Ganesh Chaturti, NSS students work at the immersion places to manage the organic waste while in Diwali the celebration is made in the backward tribal area so that the students develop empathy towards them. The college students, stretch helping hand towards specially abled students at the time of festivals like Raksha bandhan and Diwali by selling items like rakhis, diya, ubtan prepared by them. Such kind of celebration helps to develop civic, patriotic and human values among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice of the Institute-01 Title: knack {search-development-success} Introduction:**

Cultural activities of our College is our strength. 2020-2021 was the 7th year to show the hidden talent of our students. This academic year was disturbed due to Covid 19 pandemic. University of Mumbai organised Online Cultural Youth Festival. So when Offline College was opened as per the guidelines of Hon'ble District Collector of Raigad then our students of DLLE department took initiative to organize cultural activities in our College.

**Objectives:**

1. To find out the hidden talent, career desires in the students through extra curriculum activities.
2. To provide them a platform that helps to boost their confidence, memory, language skills.
3. To promote social awareness among students and frame a broader mind set to eradicate narrow mindedness from the

society.

#### The Context:

This is year due to Covid-19 pandemic, Department of Students Development of University of Mumbai had organised 53rd Intercollegiate Cultural Youth Festival Online. Our College had participated in 6 events viz. elocution competition, storytelling competition, poster making competition, cartooning, western vocal solo and on the spot painting competition. Students showed lot of creativity in the competition. After reopening of the college offline, students of DLLE department took initiative to come with one proposal of Cultural activities to be organised at our college level by following covid-19 pandemic norms. The idea and concept developed under the creative title "UTOPIA" which included the following events: Text Me If You Can (Smartphone Typing Competition), Dhund ke Dikhao (Internet Surfing Skill Competition), Reels(Videography Competition with Theme: Tradition or Nature), That's My College! ( Photography Competition within the college), The Bulls of Dalal Street (Stock Speculation and Prediction Competition ), Bakingology (Cake Baking Competition), Essayopedia (Essay Writing Competition), Business Genix (About: Start-up Business Idea Proposal), Fauna Origami (Animal Paper Craft Competition) , The Everlast Poster (Poster Making Competition) , Lockdown Hex & Bless ( A Public Speaking Competition). All the events were suggested and framed by the student volunteers and they showcased proper leadership skills and workout the success of the event.

#### The Practice:

As this was the students' events. Therefore, students took lot of efforts. Especially with reference to UTOPIA the students involvement to organise this event was appreciated by everyone. Students devoted their time, energy, creativity. Right from class decoration, inviting judges, selecting topic for events, preparing publicity boards, counselling students campaigning of the events was done by them in a creative and disciplined way. The practice plays a very important role in the personality development of students as along with the academics they get full support pursuing the desires that help them gain skills such as script creative writing, art and crafts, communication, language skills, stage daring, leadership, persuasion, cost management, self control and much more. Such events sharpens their mind with valuable thoughts that make them adaptable to the changing society and develops broader mind set.

**Evidence of Success:**

Inspite of Covid-19 pandemic, students made this programme very successful. 450 students participated in UTOPIA and 06 students participated in 53rd Intercollegiate Cultural online Youth Festival. Following Glimpses shows the evidence of success.

**Participation in activities Year**

**No. of Participants in Intercollegiate**

**YouthFestival**

**No. of Participants at College Level**

(UTOPIA)

2020-2021

06 450

**Problems Encountered and Resources Required:**

College has limited space. Inspite of this space problem, Students had managed practice and all the events of UTOPIA in the available classroom after the lectures. They had used the available resources optimally.

**Best Practice of the Institute-02 Title:-Diwali Celebration with Tribal Community Introduction:**

Diwali is a festival celebrated everywhere, Diwali festival is of special importance in Maharashtra, but the tribal communities in Maharashtra are financially weak and so their Diwali is dark. If a society in Maharashtra is deprived of this festive occasion, it is incompatible to framework of human values. So our College decided that we should celebrate Diwali with this tribal community and lighting crackers use shall spent that amount to light the festival with helping the tribal Community. This activity is celebrated annually by the college on the tribal belt. This year we celebrated Diwali at the Akkadevi Wadi Chirner, Uran, Dist-Raigad on November 14, 2020. A total of Rs 43,440 was spent on this initiative. The objectives of this initiative are as follows:

**Objectives of the practice:**

1. To enhance the happiness of the tribal community. 2. Not to let tribal know that they are deprived. 3. To distribute the food items specially prepared a festival among tribal community. 4. Distribution of new clothes to tribal community. 5. By Distributing Stationery to school students in tribal communities. 6. Creating a social commitment towards the tribal in the society. 7. To build moral and social commitment among college students. 8. Bridging the gap between civil society and tribal society.

**The Context:**

From Uran taluka of Raigad district has the part of the Sahyadri mountain range. In this Sahyadri hill, a large number of tribal communities are living. This society is not in contact with modern economy and social order. There is rapid development in the country but tribal society is deprived of this development. This tribal society is still living the traditional way. Their main business is to cut wood and sell it, but they have been banned from deforestation recently. Therefore, hunger Starvation has come upon many tribal communities, some of the wild fruits and of the forest vegetables are sold to make a living by them. Their financial condition is not good. They are living in very bad condition. The tribal community does not even have enough money to fulfill their daily requirement.

Diwali is an important festival and so we celebrate Diwali with this tribal community considering all the circumstances that tribal community does not even have new clothes for this festival. These activities involve all staff members some and students. Every year new students Join the program. Social commitment it builds and develop their Human values among the students.

**The practice:**

All staff Members and alumni of Konkan Gyanpeeth Uran College of Commerce and Arts come together and celebrate Diwali with tribal Community at Tribal Areas. Diwali is celebrated in a special way, Sari for tribal women, men clothing, T-shirts and school supplies for young children as well as various sweet treats are distributed to the tribal community. The program covers everyone from the children of the tribal community to the elderly. First of all, the problems of the tribal community are known and our



Principal and experienced Professor in the College are guided of it. This event is held every year on the day of Diwali, usually for four hours. This is a program to remove the darkness of tribal life as a whole. No government funds or college funds are used for this initiative. As a social commitment, all college staff and college alumni volunteer raise as much funds as possible for this activity. Various items are purchased through the funds collected. While buying these items, the number of women, men and children are taken into per consideration before going to tribal area. Also, clothes are purchased with appropriate measurements based on their age group. This is done to ensure that the tribal can use the clothes and other things properly. They are also informed about various government policies regarding education, employment and provisions for backward areas so that they become aware and enjoy its benefits. Thus Diwali is celebrated with tribal community. Finally, the donors on behalf of the college principals are praised and thanked.

#### Evidence of Success:

Konkan Gyanpeeth Uran College celebrates Diwali with tribal Community every year. There are three main principles of food donation, Clothes Distributing and enlightenment in activity. This program benefits not only the tribal community but also our students. Following are some of the key benefits of this initiative: 1. It adds to the happiness of the tribal community. 2. The tribes develop the feeling of belongingness to the society. 3. The tribal enjoy the fresh food and new clothes. 4. Students from tribal communities receive school material. 5. All communities have a commitment towards tribalism. 6. A kind of social commitment is created among all the college students. 7. The gap between civil society and tribal society decreases. 8. This initiative is silent message for the government to take initiatives for Upliftment of tribes. Various things mentioned above make this program a success. News about this initiative is published in various newspapers Therefore, the community is motivated by this initiative. It is expected that if the government takes care of this initiative, the initiative will be more successful.

#### Problem Encountered and Resources Required:

There are no facilities where tribal society lives in the hills, there are many problems of tribal society, and it is not possible to solve all their problems. When all their problems are taken

into account, those help fall short, Resources for solving tribal problems are inadequate, financial problems arise. When it comes to the purchase of various items for the tribal community, the financial contribution to it is on a personal level, all the college teachers and ex-alumni provide financial support on their personal level. No government or college funding is used for this initiative. Lack of funds is an important issue. This activity is celebrated on Diwali festival so that students do not attend as much as necessary. This activity is carried out with a minimum number of students. If an organization like JNPT, ONGC, BPCL and any other gets involved in providing financial support for this social cause, it can be of great help, but no other organization has responded yet. The program is run only by all the college teachers, students and Alumni. Through this initiative we distribute only Foods, clothing and school materials, but the tribal community needs many factors. There is transportation problem to go to tribal settlements, no electricity connection has reached their habitat, they have no access to pure drinking water etc. have serious problems. But with our initiative it is not possible to solve the all problems. More funding is needed to solve also their problems. The government has initiated many schemes, but the lack of knowledge of tribal community and the administration, they do not get fall allocated amount for their development by the government. So, another way is to Enlightened the tribal and give proper knowledge to them all schemes of government.

File Description	Documents
Best practices in the Institutional website	<a href="http://kguc.org/wp-content/uploads/2021/07/Best-Practices-2020-21.pdf">http://kguc.org/wp-content/uploads/2021/07/Best-Practices-2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was established in 1989 with B. Com programme later started programmes of B.A. in 1996, M. Com programme in 2006, B. Com (Accounting and Finance) in -----. The College has full filled student capacity.

Looking at the current need of the education, college is



continuously taking efforts to meet the dynamic educational and co-curriculum needs of the students. Majority of students come from nearby rural areas. The college has some infrastructure and financial limitations yet Hon'ble Chairman, CEO & Secretary, members of the management, teaching and administrative staff take work diligently under excellent leadership of I/C Principal Mr. K. A. Shama to take it to the great heights.

Our college has been performing well, it can be examined through following:

1. Continuous increase in number of female students as residents are getting higher education facility in their own locality that saves time & energy.
2. Academic results are progressive.
3. Prominent achievements in Extra-Curriculum activities through NSS, Cultural, Sports, DLLE.
4. Social activities to develop community commitment among students.
5. Active participation in Avishkar Research Convention and other research works.

The journey of success that College has, fulfils Our Vision and Mission Statements "Education moulds the Man"

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action for the next Academic year 2021-2022

MONTH

TITLE OF THE EVENTS

June 2021

Admission procedure of S.Y.B.Com/B.A/BAF & T.Y.B.Com/B.A/BAF

Celebration of International Yoga Day(NSS Department)

Celebration of Social Justice Day (Rajashri Shahu Maharaj Jayanti)

Advisory Committee Meeting of NSS Department

To organize Meeting of Department of Commerce

To pay sports registration fees for Intercollegiate sports tournament

Welcome and Orientation on reopening of the academic year  
Campaigning of extra curriculum activities (Online)

To organize meeting of Women's Development & Grievance committee members

To organize meeting of the History Department

To organize meeting of Attendance and Discipline Committee

July 2021

To organize first meeting of IQAC

To organize first meeting of cultural committee

Orientation/Refresher Course for NSS student

Tree Plantation Programme (NSS Dept.)

Voter's Awareness Programme (NSS Dept.)

To conduct First DLLE Committee Meeting

To organize meeting of examination committee

To conduct guest lectures on Covid-19 (Women's Development & Grievance)

Meeting of the Library Committee

Library Orientation for First Year Students

Help of Covid-19 vaccination center (NSS Dept.)

To participate Intercollegiate Cross- country competition

August

2021

Welcome of T.Y.B.A. Geography new comer students (online mode)

Welcome of T.Y.B.A. History new comer students (online mode)

To Participate in intercollegiate Youth Festival at District level round

Independence Day Celebration

Preparation for Leadership Camp by N.S.S. Department

Disaster Management training programme (NSS students)

Procedure of filling up the examination forms of Sem - I, II, III & IV (Regular and ATKT examination) of F.Y.B.Com/B.A/BAF & S.Y.B.Com/B.A/BAF

To conduct programme on Sexual Harassment & Laws as on Sexual Harassment

Guest lecture for T.Y.B.A. (History students)

Books Exhibition by library department

Competitive exam by library department

To organize of activity under Clean India Mission (NSS department)

To organize of SC/ST/NT/DT/SBC/OBC committee meeting

To conduct various competitions for commerce students

To participate Intercollegiate Football competition

September 2021

To organize online Lecture on ` World Ozone Day `

To organize blood donation camp

### Celebration of N.S.S. Day

To participate in Intercollegiate Cultural Youth Festival in final round

(if selected)

Health Awareness programme-Health Checkup, Dental Checkup, Eye Checkup

Organize refresher Programme for NSS students

### Teacher Day Celebration

To conduct college level ATKT examinations of Sem II & IV

To conduct Internal examination of Sem - I,III & V of FYBAF/SYBAF/TYBAF

Procedure of filling up examination form of 2nd Half of T.Y.B.Com/B.A./BAF Sem- V Examination

Internal Examination of ,S.Y.BAF Sem- II and T.Y.BAF Sem -V

Project Submission and Presentation /Online Internal Examination (for project) of Fondation Course III of S.Y.B.Com /B.A.

Organ Donation Awareness Programme

To participate Intercollegiate Kabbadi competition

October 2021

Birth Anniversary celebration of Mahatma Gandhi

To organize meeting with T.Y.B.A. geography students regarding practical

### Cleanliness Week Celebration

To conduct end examination of Sem I & III(Regular and ATKT students)

To conduct Internal examinations of M.Com Sem - I & III

To organize History Quiz competition

Procedure of filling up Examination form of 2nd Half of M.Com-I Sem-I and M.Com -II Sem -III

To participate Intercollegiate Kabaddi competition

November 2021

To organize meeting of library committee

Diwali Visit to tribal area by NSS department

To Preparation the NSS residential camp

Celebration of Indian Constitution Day

Overall assessment of students attendance and Foundation Course Power Point Presentation of F.Y.B.Com (A&F) (online/offline)

To organize Meeting of commerce Department

Result declare of College level Examination of Sem I & III (Regular students) & Sem II & IV (ATKT students)

Meeting of the library committee

To participate Intercollegiate Cricket competition

To organize meeting of Attendance committee

December 2021

To organize meeting with SC/ST/NT/DT/OBC/SBC students regarding career guidance & Competative Examination

NSS residential camp

To organize seminar/workshop of IQAC department

Career Guidance Programme

To organize pulse polio campaign by NSS department

To conduct Second DLLE Committee Meeting

To conduct power point presentation on social issues (By DLLE)

Classwise Interview of students for confidence boosting

To organize seminar/workshop by commerce department

To participate Intercollegiate Cricket competition

January 2022

Registration/Enrollment of DLLE students

To conduct second meeting of Cultural Committee

Voters Awareness Day Celebration

Yuva Day Celebration

Annual Prize Distribution Ceremony

Geography Day Celebration (online mode)

Jija mata Jayanti Celebration

Organizing Road Security Day by NSS department

Republic Day Celebration

To organize various cultural activities in college campus

To impart expertise knowledge on recent changes in Commerce

To prepare for udann festival & utopia feast 2022 (By DLLE)

To organize meeting of examination committee

Discussion on study tour with T.Y.B.A. History students (online mode)

Procedure of filling form of 1st Half of T.Y.B.Com, B.A.,BAF

Internal Examination of S.Y.BAF Sem IV &T.Y.BAF Sem VI

To organize online workshop on banking, cooking & mehandi

To organize Annual Sports

February 2022

To organize meeting of SC/ST/NT/DT/OBC/SBC Committee members

To organize meeting with TYBA Geography students regarding Practical Exam

Chhatrapati Shivaji Maharaj Jayanti celebration

Scrutiny and evaluation of N.S.S. Activities

To perform street play in surrounding villages/city (By DLLE)

Procedure of filling up the examination form of Sem - I, II, III & IV (Regular & ATKT examination)

To conduct internal examination of Sem II,IV&VI of FYBAF,SYBAF & TYBAF

Procedure of filling up Examination form of 1st Half of M.Com -I Sem -II and M.Com -II Sem-IV

Industrial Visit of B.Com (A&F) students

To conduct Guest Lecture on Menopause

Annual Prize Distribution

Study Tour of T.Y.B.A. History students

March 2022

To arrange meeting of Examination committee

Project submission and PPT presentation of T.Y.B.Com. (A&F) students (Semester IV)

To conduct World Consumer Day

To Evaluate project report of students for 10 grace marks (By DLLE)

To conduct college level ATKT examination of Sem I & III

To conduct internal examination of M.Com Sem II & IV

Project Submission and Presentation/Online Internal Examination (For project) of Foundation Course Sem IV of S.Y.B.Com/B.A.



To organize programme to celebration of women day

To participate Intercollegiate Carrom, Chess competition

April 2022

To conduct internal Examination Semester II, IV & VI of F.Y.BAF / S.Y.BAF / T.Y.BAF

Dr. Babasaheb Ambedkar Jayanti celebration

To organize second meeting of IQAC

To conduct end examination of Sem IV (Regular & ATKT)

To conduct end examination of Sem II (Regular & ATKT)

May 2022

To conduct Semester End Examination of Sem II, IV & VI (Regular and A.T.K.T.)

Result declare of college level examination (Regular & ATKT) of F.Y.B.Com/B.A/BAF & S.Y.B.Com/B.A/BAF