



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

KONKAN GYANPEETH URAN COLLEGE OF COMMERCE AND ARTS

NEAR TAHSIL OFFICE, OPPOSITE URAN POLICE STATION

400702

www.kguc.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Konkan Gyanpeeth Uran College of Commerce and Arts is a small college functioning in Uran taluka district Raigad established on 17th June 1989. Uran is located in Konkan region of Maharashtra. There was no facility of higher education in Uran Tahsil so Hon'ble Shri P.N. Dharkar, Founder Chairman Konkan Gyanpeeth & Ex-minister of Higher & Technical Education, Maharashtra took initiative to establish the college.

The college started its journey with only B.Com programme later in 1996 B.A. programme with specialization in History, Geography and Economics was introduced. As per the growing needs of the student PG programme of M.Com in Accountancy was started in the year 2006. Then from the academic year 2010-11 the management took initiative to start specialized programme of B.Com (Accounting and Finance).

Affiliating University : The college is permanently affiliated to University of Mumbai.

Year of Establishment : 17th June, 1989

Status of Affiliation (Permanent) Permanent-Aff/Recog 11/4484 of 2005 dated 13/09/2005.

Enlisted in 2(f) and 12(b) with UGC, on 11/7/2007.

Year of last Accreditation : NAAC Re-accredited "B" Grade on 16/09/2011.

Type : Govt./Aided/Unaided :	UG -B.Com & B.A	Aided
	B.Com (A&F)	Unaided
	PG -M.Com (Accountancy)	Unaided

Our college promotes overall development of students by motivating them to participate in various extra-curricular activities at State, University, District and Intercollegiate levels through various Committees like NSS, DLLE, Research Committee, Cultural Committee, Sports Committee etc. Our students have always made us proud by bagging several prizes at various levels consistently.

Special Features

- Re-accredited with "B" Grade by NAAC.
- Well qualified and highly experience faculty.
- Air Conditioned classrooms with LCD projectors.
- Air conditioned Library and reading room.
- Well equipped computer lab with internet facility.
- Campus surveillance through CCTV.
- Skilled and co-operative administrative staff.
- Photocopy facility for students at concessional rate.
- Motivating students for extra-curricular activities such as NSS, DLLE, sports and cultural activities.

- Inculcating research attitude among students through “ AVISHKAR”
- Personal attention towards students.
- Active Women Development Cell.
- Sanitary Napkin vending Machine in Girls Common Room.

Vision

The Vision and Mission statement is accepted by the Konkan Gyanpeeth Sanstha is “*Dnyandeepen Bhaswatah*”

Our Vision

The aims and objectives of the college concern the academic improvement, sociality and the quality of education. The Vision statement of the college is ‘*Education Moulds the Man.*’

Mission

Our Mission:

1. To provide education which is based on real and valuable life style.
2. Students are vested with modern learning techniques to participate in curricular, co-curricular, extracurricular activities and extension.
3. To impart higher education to the deprived students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength:

- Qualified teachers
- Central Location
- Good Academic Record
- Education to deprived students
- Good Rapport with all stakeholders
- Central Announcement system
- Classrooms with ICT Tools and air conditioner
- Access of InlibnetN-List
- SOUL software in library
- Increase in no. of e-books, e-journals and periodicals
- Good Research Base for Faculty & Students
- Excellence in Cultural, DLLE and NSS activities

Institutional Weakness

Weaknesses:

- Lack of ownership land
- Lack of infrastructure facility like sport ground, seminar hall, canteen facility etc.
- Not possible to introduce new programmes
- No regular Principal

Institutional Opportunity

Opportunities:

- College has lot of scope of development after starting railway from Mumbai to Uran.
- There is an opportunity to introduce new courses/programmes if the college infrastructure will develop.
- More job opportunities will be generated if industrialisation & urbanisation will increase.
- Several academic exercises and extra-curricular activities can be organised.
- Need of alumni which has strong capacity to mobilise funds for college development.

Institutional Challenge

Challenges:

- No adequate land availability in Uran city. All lands are available out of the city and the problem of getting CIDCO plots due to Mangrovesland, defence land, public sector projects and CRZ
- Due to lack of infrastructure, institution cannot apply for permission of new programmes/courses.
- It's possible that after access to railway the strength of the college may reduce as students will get easy access to HEI at Mumbai and other cities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Criterion– 1

Curricular Aspects:

1. Our College is affiliated to University of Mumbai hence, we accept the curriculum designed by University of Mumbai.
2. College offers B.com, B.A., M.com and B.com (Account and Finance) Programs. There are three Specific Programs in B.A. i.e. B.A in Economics, B.A in Geography and B.A in History. B.com. and

B.A. programs have grant in aid. M.Com. in Accountancy (PG) and B.Com. (Account and Finance) are self supporting programme and permanently unaided.

3. Academic Calendar Committee prepares academic calendar and implement the same throughout the year.
4. College conducts Certificate courses in Practical Accounts and Taxation, Travel and Tourism, Basic Foundation Course in Civil Defence, librarianship.
5. College conducts Bridge Course in the subject of Accountancy.
6. College conducts FDP for the Teachers and Administrative staff.
7. College has CBCS pattern from 2016-17 for undergraduate and post graduate programmes as prescribed by University of Mumbai.
8. Teachers participate in the responsibility given by the University such as Paper Setter, Examiner and Moderator.
9. Internal Assessment are conducted for M.com and B.Com. (Account and Finance) Programmes as per University Guidelines.
10. Additional knowledge to the students is given by organizing Guest Lectures, Study Tours, Industrial visits.
11. College conducts semester wise examination for First Year and Second Year programmes whereas Third Year and P.G exams are conducted by University.
12. IQAC collects Feedback from Students, Parents and Teachers every year and does analysis and strives for continuous improvement.

Teaching-learning and Evaluation

Criteria No.2

Teaching – learning and Evaluation

1. Admission process of the College is online. All the norms of merit-cum-reservation are followed as per the Circular issued by University of Mumbai and Government of Maharashtra time to time.
2. 90 percent of students are from OBC .
3. Female enrolment is above 50 percent.
4. Teachers conduct Remedial Coaching for slow learners.
5. Teachers use ICT tools to make teaching-learning process interactive.
6. Department of Geography organizes field visits and Department of B.Com (A&F) organize Industrial Visits for practical learning.
7. Currently there are 11 permanent teachers under grant in aid out of them 4 have completed their Doctorate Degree & 4 are pursuing their Ph.D.
8. Principal & IQAC Co-ordinator motivate the teachers to attend Orientation Programme, Refresher Courses, Seminars, Workshops, Conferences related to their subjects for their professional development.
9. College conducts Convocation Programme every year as per the direction of University of Mumbai.
10. Teaching- learning & Evaluation process is based on Semester Pattern.
11. From the Academic year 2016-17 the CBCS pattern has been implemented in all the UG and PG programs by the University of Mumbai.
12. Teachers prepare teaching plan for smooth teaching learning process.
13. Teaching learning is supported by organizing activities like Field Visit, Industrial Visit, Presentation,

Group Discussion, Project Work, etc.

14. The schedules of exams are transparent, responsive and student centric.

15. Academic and Administration Audit has been conducted from 2015-16 to 2018-19.

Research, Innovations and Extension

Criteria - 3

Research, Innovations and Extension

1. The College follows sound practices of research activities under the guidance of research committee.
2. One teacher has completed Minor Research Project under the APD Unit, University of Mumbai.
3. College organized Avishkar Research Convention workshop under University of Mumbai the year 2014-15.
4. College organizes FDP to improve research quality amongst teaching staff.
5. Teachers motivate students to participate in Avishkar & Intercollegiate Research Convention. We have 2 gold medal and 1 silver medal at University level. 2 students represented at state level.
6. Our faculty members have 97 Publications from in last five years in UGC notified Journals & presented papers in Seminar, Conferences with proceedings at National & International Level.
7. We have National Service Scheme and Department of Lifelong Learning & with the motto to create sensitization and commitment for community services among students.
8. We celebrate National Festivals, Constitution Day, NSS day, Youth day, commemorate days of national leaders, traditional Day, etc.
9. For Environmental safety and conservation we conduct activities like disaster management, tree plantation, cleaning of beaches, anti-plastic rally, save water campaign, oil conservation awareness, etc.
10. For community building we organize awareness campaign on aids, voting rights, health checkups, blood donation camps, 7 days residential Camp, etc.
11. We provide helping hand to specially abled children of the vicinity by selling items prepared by them.
12. 196 activities have been conducted under NSS and Extension Activities in the previous 5 years.
13. The College and the students have received recognition/awards from recognized bodies for extension activities.

Infrastructure and Learning Resources

Criteria No. 4

Infrastructure & Learning Resources

1. The College has campus area of 1000 sq.mt. It is relatively small but all the adequate facilities like Air-conditioned Classrooms, Air-conditioned Computer Lab, Library with Air-conditioned reading room, ICT tools, Separate Exam Unit, Pantry, Gymkhana for indoor games, Staffroom, Washroom, etc are available.
2. The Library is upgraded with collection of around 19,246 books, Reference books, Specimen copies, Journals, Magazines, etc.

3. The Library is partially automated with SOUL 2.0 software and the facilities like e-journals, e-books, databases which can be accessed through N-LIST (Remote access is available). The library maintains the record of usages of library by teachers & students.
4. Whole College campus is under CCTV surveillance.
5. 20 KW Generator & inverter back up is provided in campus.
6. The College upgrades & updates IT facilities time to time.
7. The College provides internet connection to computers with LAN connection and 20 mbps speed of internet bandwidth.
8. The College website is maintained & updated regularly.
9. The maintenance & utilization all the facilities is carried out by the faculty members & non-teaching staff by hiring experts / professionals in the fields.
10. The students & staff of the College take due care to keep College campus neat & clean as well as a maid is kept for campus and washroom cleaning twice a day.

Student Support and Progression

CRITERIA – 5

Student Support and Progression

1. College conducts counselling and awareness among the students regarding freeships and scholarships sponsored by government.
2. Students are encouraged to participate in sports and cultural activities.
3. Student council is formed as per the norms declared by University of Mumbai.
4. The members of the student council are actively involved in organizing various activities of the college.
5. College has started remedial coaching for the slow learners.
6. College helps the students for registering their name in Voter List and Aadhar Card.
7. The success and achievements of the students is appreciated by certificates and medals at the time of annual prize distribution function.
8. Principal and Teachers encourage the students to participate in various district, state, university level, cultural, sports and academic competitions.
9. The College has good involvement of students in NSS and DLLE activities for community development.
10. Apart from this the College has good progress academics.
11. Career guidance and placement cell of the college organize Career Guidance Programmes and Campus Interview for the students.
12. Our College has registered Alumni association. They organize their meetings once in a year. They motivate and help students for organizing sports, cultural events and guide them informally in developing their career .
13. College takes utmost care of the students safety, security and sanitation. Sanitary Vending Machine is made available in girls common rooms.

Governance, Leadership and Management

Criteria –6

Governance Leadership and Management

1. CDC conducts meeting and take decisions with participative decision making of all members.
2. The management supports college activities financially and extends co-operation to all activities.
3. The management has decentralized some powers to I/C Principal to take quick and appropriate decisions.
4. The College has established IQAC for quality assurance process it takes initiative to prepare academic plan for every academic year and tries to implement it with the co-operation of all the stakeholders.
5. Various committees are formed under the guidance of In-charge Principal for smooth functioning of the Institution. Every Committee has a Chairman and members in sufficient numbers.
6. College makes various welfare schemes available for staff like advance salary, personal loan support, Casual, Medical, Duty Leave. Adequate Maternity Leave is provided to Female staff.
7. Teachers are encouraged for Orientation Course, Refresher course and Faculty Development Programme for effective development in teaching learning process.
8. Our management sends teaching and administrative staff for various workshops, training programmes.
9. The College conducts internal and external audit through Chartered Accountant and Joint Director of Higher Education, Konkan Region, Panvel, Navi Mumbai.

Institutional Values and Best Practices

Criteria-7

College Values and Best Practices

1. Core values, professional ethics, and code of conducts are displayed in the campus and on website.
2. CFL and LED Bulbs are used to ensure minimal use of electricity.
3. The compound wall of the College has covered with newly established vertical garden system.
4. Solid waste is disposed in dustbin properly. College has MOU with Uran Municipal Council to collect solid waste generated on daily basis.
5. There is ban on use of Plastic in the College campus.
6. The Uran Municipal Council has appreciated the College as a clean campus.
7. The College provides facilities for Differently abled persons such as separate ramp, washroom, etc.
8. College has Women Development Cell. It organizes gender equity programme through lectures, street plays etc.
9. College organizes various environmental conservation events like Street play with ONGC plant, Uran, Peerwadi Beach cleanliness, Tree plantation, Swachhata Dut elocution competition at Uran Municipal Council area, etc
10. Students take initiative to provide a holistic environment for regional, linguistic, ethnic socio-economic and other diversities. They perform street plays to create awareness to stop superstition, addiction, improve hygiene, justice for transgender, dowry prohibition, etc
11. Celebrates commemorative days such as birth anniversary of Dr. Babasaheb Ambedkar's, Mahatma Gandhiji, Swami Vivekananda, Shahu Maharaj, A.P.J. Abdul kalam, Ranganathan, Independence day, Republic day, etc.

12. College has been efficiently working on two best practices known as knack {search-development-success} and Diwali Celebration with Tribal.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KONKAN GYANPEETH URAN COLLEGE OF COMMERCE AND ARTS
Address	Near Tahsil office, opposite Uran Police Station
City	URAN
State	Maharashtra
Pin	400702
Website	www.kguc.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Mr. K. A. Shama	022-27221567	9833224404	022-27220376	uran_college@rediffmail.com
IQAC / CIQA coordinator	P. R.karulkar	022-27224094	9004504702	022-	prkarulkar@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	20-06-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-07-2007	View Document
12B of UGC	11-07-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Tahsil office, opposite Uran Police Station	Urban	0.247	872.11

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	H.S.C	English	414	393
UG	BA,Geography	36	H.S.C	Marathi	144	29
UG	BA,Economics	36	H.S.C	Marathi	144	21
UG	BA,History	36	H.S.C	Marathi	144	44
UG	BCom,Baf	36	H.S.C	English	216	207
PG	MCom,Post Graduate	24	B.COM	English	141	131

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				13			
Recruited	0	0	0	0	1	0	0	1	11	1	0	12
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	1	4	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	8	2	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	1	3	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	0	0	4
M.Phil.	0	0	0	1	0	0	6	0	0	7
PG	0	0	0	1	0	0	9	1	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	5	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1		0		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	31	0	0	0	31
	Female	39	0	0	0	39
	Others	0	0	0	0	0
UG	Male	185	0	0	0	185
	Female	154	1	0	0	155
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	39	38	36	34
	Female	28	33	28	27
	Others	0	0	0	0
ST	Male	2	4	3	3
	Female	8	9	9	3
	Others	0	0	0	0
OBC	Male	293	306	301	330
	Female	327	339	353	331
	Others	0	0	0	0
General	Male	106	87	82	94
	Female	117	114	113	104
	Others	0	0	0	0
Others	Male	55	71	70	80
	Female	90	89	82	83
	Others	0	0	0	0
Total		1065	1090	1077	1089

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
160	160	160	160	160
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	06	06

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1065	1090	1077	1089	998
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	323	323	351	337

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
337	362	326	332	281

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	17	16	16

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 06

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
85.34	73.13	62.22	53.08	45.18

4.3

Number of Computers

Response: 56



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our College is affiliated to University of Mumbai, so we follow the rules and regulations as per the circular prescribed by the University of Mumbai from time to time. Academic Calendar Committee of our college prepares academic plan for every year. Yearly two meetings of teaching staff is conducted. The various decision are regularly taken unanimously. To organize the various academic and co-curricular activities, committees are established under the supervision of Principal and IQAC Coordinator. Each committee carries out the activities as per the planned schedule. Subject course allocation, time table are prepared and implemented systemically and workload of teachers is distributed according to norms of government of Maharashtra and UGC.

All notices regarding courses, lectures, exams, tutorials, project work, study tour, industrial visit etc. is displayed on notice board time to time. Teachers participate in several workshops, seminar, conferences, they also promote to participation in faculty development Programs, orientation, and refreshers to enhance their teaching skills.

College library makes various books, e-books, reference books available to the students. Various Class tests, remedial coaching for slow learners are conducted to help them in preparation for examination. We have adopted Mentor – Mentee system to help students cope up to everyday aspects of life. Bridge courses of accountancy is conducted, to make learning process more effective teachers use PPT, online web link while teaching. To have the effective curriculum delivery IQAC our college, takes initiative to control all activities systematically.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Konkan Gyanpeeth Uran College of Commerce and Arts, Uran Raigad, is affiliated to the University of Mumbai. At the opening of every Academic year, Academic Calendar is prepared by the Academic Calendar Committee which is formally approved by IQAC in IQAC meeting. Academic Calendar is displayed on the college website. Two meetings of teaching faculty are conducted in an Academic Year. Chairman of various committees work out thoroughly. All Academic & extra-curricular activities are conducted as per the Academic plan prepared. At the end of every year each committee prepares their

Annual Report & forwards the same to IQAC Co-ordinator. The Principal has delegated authority to Chairman of each committee to take decisions independently for best performance. At the end of the every year, Academic Calendar Committee with the help of IQAC prepares Action Taken Report of the activities planned as per Academic Calendar.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 06

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 8

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	01	02	01

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.7

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	35	1	1	9

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

It's a need of today's generation to discuss on Professional Ethics, Gender, Human Values, Environment Sustainability into curriculum. Our college maintains healthy environment for all students. They are learning in a very comfort zone. Courses like Environmental studies, Foundation courses, Business Ethics & Society help students to overcome cross cutting issues.

The cross cutting issues such as Gender, Environmental Sustainability, Human Values and Professional Ethics, etc. get enough space when it comes to making good use of the curriculum. We believe ultimately a

healthy environment for all students. The curriculum is designed by the University of Mumbai. It includes many of these features.

- **Human Values**

Values are desirable and worth noting. Human values always help us to live in harmony with the world. The following courses of curriculum includes Human Values.

- 1.Foundation Course - I
- 2.Foundation Course - II
- 3.Foundation Course - III
- 4.Foundation Course - IV

- **Professional Ethics**

The courses outlined below describe the professionally accepted standards of personal, business ethics.

- 1.Financial Accounting elements of Financial Accounting –I
- 2.Financial Management - I
- 3.Business Communication
- 4.Taxation - II Direct Tax - I
- 5.Business Law - II
- 6.Auditing - III
- 7.Business Ethics and society.

- **Gender**

- The lessons below address gender issues by providing the set skills needed for lifelong learning and provide students with opportunities to explore subjects or areas of interest. Teaches equality to gender and measures taken against bias.

- 1.Gender Audit
- 2.Women Grievances Cell
- 3.Foundation Course
- 4.Project Work prescribed by Department of Lifelong Learning and Extension Work (DLLE)
- 5.Foundation Course – I

- **Environment and Sustainability**

The following courses discuss Environment and Sustainability. Appreciating morals, different cultures, the context of environmental issues and the interaction between humans and ecosystems. It empowers students to learn about the eco-system and other natural resources. They are learning again environmental protection measures and also made aware of global warming and other related issues.

1. Business Environment- I
2. Information Technology in Accountancy - I
3. Environment studies Sem - I & Sem – II
4. Environment Economics - Sem- V

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5.25

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
24	11	05	01	01

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.09

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 1

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: D. Feedback collected

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 114.22

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
416	401	402	423	414

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
360	360	360	360	360

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	323	323	351	337

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The learning level of the students are assessed after the semester exam. The Examination Committee pass on the list of slow learners to the respective subject teachers. The college organizes Remedial coaching for slow learners & Bridge courses for the students those who have 12th from Science stream especially in the subject of Accountancy.

Examination committee provides a list of students those who have ATKT to subject teacher on the basis of list provided, teachers prepare schedule for extra lectures. Special guidance provides to them.

The performance of the learners shows continuous progress which can be evaluated through results of their next exams. In this way the learning levels of the students is assessed and the said appropriate measures are taken.

File Description	Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 67:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our college takes efforts to plan various co-curriculum activities for the involvement of students in studies.

College follows the following students centric activities:

- **Group discussion** : It help students to get depth knowledge of the topic and to develop good communication skills. Any relevant topic related to syllabus & current situation is given to the

students & motivates them to discuss or express their opinion. It creates good interaction amongst students and facilitates participative learning.

- **Power Point Presentation** : Students are asked to prepare Power Point Presentation on the basis of their syllabus and present it in the class. This activity develops their presentation skills as well as help in confidence boosting and get rid of stage fear.
- : Teachers of Geography Department, guide the students to conduct social & economical surveys of nearby villages to understand the external market. These surveys help students to learn the actual geographical & economical status of people. It enhances their communication skills too.
- **Project work** : Assigning students different projects help them to gain depth knowledge about the topic and develop their data collection and analysis interpretation skill. UG & PG level students are given special project work every year. It also help to inculcate research attitude among the students.
- **Industrial & Field Visits** : The college arranges industrial visits, Field visits & study tour to create practical learning atmosphere and to provide insights about the theoretical knowledge in practical world.
- **Guest lecture** : Guest Lectures are arranged in the subject of Geography & History so that the student gain expertise knowledge and develop the curiosity to find the detailing of the topic. It increases students active participation in learning process.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Use of Information Communication Technology makes teaching-learning process more efficient and interactive. It aids teachers by providing tremendous option of explaining the topics as well as students learn the topic with great excellence. Our teachers use ICT tools like Projectors, Book viewers etc. for effective teaching and Learning.

Our college has all ICT enabled classrooms. Teachers prepare study contents in Power Point Presentation for effective delivery of lectures. They also share some video lectures of experts in the class as well as animated video examples so that the students get the clear understanding of the topic.

The students are also assigned project work of making Power Point Presentation and presenting it in class which makes them active learners.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 97:1**2.3.3.1 Number of mentors****Response:** 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 124.62

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 3.68**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	01	00	02

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 11.25	
2.4.3.1 Total experience of full-time teachers	
Response: 180	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode	
Response:	
<p>Our college has internal assessment mechanism according to the programme. The project work of 25 marks is conducted for the foundation course subject.25 Marks Internal Assessment tests are held for B.Com (Accounting & Finance) Program. The Project work of 20 Marks is conducted for T.Y.B.A Economics & History Programmes. 40 Marks internal assessment is conducted for M.Com student as prescribed by University of Mumbai.</p> <p>Time Tables are prepared by the examination committee and intimated to students. Various doubts or difficulties of the students are solved by the teachers before and after the assessment. This system is very transparent all the rules and regulation are duly followed and the marks are displayed on the notice board.</p>	
File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-
--

bound and efficient**Response:**

College has mechanism to deal with internal / external examination related grievances. Unfair means committee is formed consisting of 5 teachers. The exam committee gives the list of copy cases matter to chairman of Unfair Means Committee. Afterwards Unfair Means Committee decides the date of hearing. Listed students are issued letters to their residential address. They are required to remain present on the said day. The Unfair Means Committee cross verifies all the cases sincerely and appropriate decisions is taken unanimously. Committee prepares the report & informs the Principal about the decision taken through report and the same report is also forwarded to Exam Committee Chairman and the decision taken is executed on time. If any grievance is received from students regarding evaluation system then students apply to Exam committee for Revaluation. After receiving application, Exam committee appoints External Examiners to reassess the papers & the results are declared accordingly. All these process are runned in transparent, time bound & efficient manner.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Our college has total 6 Programmes BCOM, B.A in History, B.A in Geography, B.A in Economics, M.com in financial Accountancy & B.com (Accounting & Finance). The Programmes objectives and outcomes are prepared by the respective departmental heads. There are total 160 courses across all the programmes. Teachers of the respective courses prepare course objective & course outcomes which are displayed on Website .On very first day of teaching, every teacher discuss course outcome with students so that the students understand the importance of the subject & their prospects in future. It helps students find out the practical application of subject in their daily life.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The Programme Outcomes, Programme Specific Outcomes and Course Outcome are stated and displayed on the college Website. They are discussed with this students so that they understand the practicality of the subject.

All the teachers take sincer efforts for attainment of the stated outcomes. The evaluation of which is conducted by examining the Academic performances of the students. The deviations if found are corrected by taking speacial efforts for the slow learners through remedial coaching, extra class etc. the college conducts evaluation by conducting feedback survey regarding the curriculum. The analysis of which shows that the students are satisfied with the curriculum framed by University of Mumbai but majority of students opine that there is need to include skill base and practical content in the curriculum.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 73.83

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
247	286	248	231	200

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
337	362	326	332	281

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.51

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	0.30	00	00	00

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

Response: 00

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	00	00	00

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	05	05	05

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has a good academic performance in terms of result and research. Being Commerce and Arts College most of the syllabus is taught through lecture method. All the lectures are conducted on time and efficiently by the use of ICT tools. Teachers take initiative to deliver the content with creativity by use of Power Point Presentation, Web Links, Video Lectures, etc. The doubts of the students are entertained and solved during and after lectures. Tutorials, Project Work, Assignments and Group Discussions are conducted to enhance the teaching learning process.

The College does not have a specific research center but the teachers and students have a good participation in research. As they are involved in social science research computer lab and library resources are efficiently utilized for research work. For Statistical Analysis we seek help of the teachers of sister institutions.

Though we have limited resources and infrastructure our teachers as well as students are trying to utilize them optimally at its best. Sufficient number of research articles have been published by our teachers. Two of our students have represented University of Mumbai at State level in Avishkar Research Convention thrice and have also won inter-collegiate research competitions.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	01

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 00

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 00

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.37

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	01	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.53

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	12	16	06

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college has National Service Scheme (NSS) and Department of Lifelong Learning (DLLE) as the extension activities. The extension activities help the students to utilize their full potential, develop the moral values and sensitize them towards the various social issues most important it helps students understand their responsibilities as a responsible citizen of India.

The Units of NSS and DLLE especially focus on sensitizing students towards the unreached parts of the society. The units conduct activities such as street plays, mime act, poster making, elocution, essay writing, rally timely to spread awareness and find out the students perspective towards the ongoing issues.

The activities especially focus on Gender Sensitization, Secular India, Women Empowerment, Save Environment, Career Enrichment, Talk with Tribes to frame a broader mindset of students as they are well matured to understand that the society needs to be more acceptable rather than judgmental the activities have really helped are students to have empathy towards all the concerning issues and so they will never

fall prey to the inhuman acts that degrades human values.

Moreover the activities help the students utilize their full potential and improvise their skills which helps them identify their strengths which definitely have a positive impact on their career development and personal life too.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 7

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
01	03	01	01	01

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 196

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
49	48	37	30	32

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 61.58

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
709	830	657	542	543

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 14

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	01	01	01	01

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has campus area of 1000 sq.mt. The area is relatively small but all adequate facilities are provided for the students & staff.

College is trying to manage all its activities with optimum utilization of available resources.

The facilities available are mentioned below -

- **Classrooms** - The College has 06 classrooms with Air conditioner in all rooms.

Seating arrangement is comfortable with proper visibility of blackboards & rostrum, speakers, projector board & with proper audibility.

All classrooms are well equipped with LCD projector and Computer with Internet, Fans, electricity efficient for conducting the classes.

- **Laboratory** - The College has a special Computer Laboratory for the students with Computers courses. There are invertors and UPS for back up. All computers are provided with Internet, LAN & Printer & Scanner facility. Computer Laboratory is fully Air conditioned with proper seating arrangement.
- **Library** – The College has a central library on second floor with AC reading room, and internet browser facility. Separate four computers arranged for the students to access e-resources. Photocopy (Xerox) unit and drinking water facility available in the library.
- **Administrative office** with Principals cabin and two outside counters for the students.
- **Examination Unit**- College has a separate Air conditioner examination unit equipped with separate computer with internet connection and scanner and photocopy machine.
- **Pantry** – The College has small but separate pantry with Electric induction, essential utensils for making daily tea, coffee etc.
- **Staff room** – 2
- **Gymkhana** - 1 (only for indoor game like carrom and chess with proper seating and lighting arrangement)
- **Ladies Washroom** (with Sanitary Napkin Vending Machine) - 1
- **Gents Washroom** – 2
- **Safe drinking water facility** (Cooler)-2
- **Central power generator**(20KVA) -1 , Invertors -2

- **Facilities and Equipment's in the college--**

- The College has 6 LCD Projector with computers and internet connection

- 33 Computers, one web camera, 8 Laptops, 8 Printers, 5 Scanners, 3 photocopy machine, 1 Copier machine with color Photocopy and scanner facility.
- 1 DSLR Canon Digital Camera, 1 Money counting machine,
- 1 Fax machine, 2 Biometric Attendance machine,
- 1 Identity Card Printer machine,
- Web Camera,
- Musical Instruments like Dholki, Harmonium etc.
- All Sports Equipment,
- Speakers and mike for national anthem and central announcement system.
- Television (with all channels) in staff room.
- Intercom Facility.
- All Geography maps & instruments (Plane Tables, Topographic Map, Weather Map, and thematic map etc.).
- All essential Kitchen Utensils with 2 LPG gas cylinder are available.
- 17 CCTV Cameras for surveillance.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has good number of students participating in cultural activities etc. The college always focuses on the overall development of the students & encourages them to participate in different sports & Cultural Activities.

The college does not have separate playground but it is always available on hire basis that is Kotnaka Gramasthas playground & Uran Nagarpalika playground. Where the college annual sports meet of the college is conducted. The college has a separate gymkhana only for indoor games with sufficient number of carom & chess boards.

The college hire auditorium for cultural events practice sessions & rehearsals and other functions like Orientation and other days like convocation day, farewell etc. at Kshtriya Pathare Hall – with 1000 seating capacity, Terapanthi Hall – seating 800 capacity.

The college hires choreographers, directors, musician for assisting the students to participate in cultural activities. Though we have limited resources the college tries its best to provide all the amenities to students and they optimally utilize them and have brought laurels to the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 06

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 11.46

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
7.58	4.07	00	00	19.36

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The details of ICT & other tools deployed to provide maximum access to the library are as follows –

- Name of ILMS software – SOUL (Software for University Libraries)
- Nature of Automation – Partially
- Version – 2.0
- Year of Automation – 2010
- Software developed by - INFLIBNET, Ahmadabad

The Software consist of various modules like –

- 1.Acquisition 3) Circulation
- 2.Cataloguing 4) Serial control

& Online Public Access Cataloging (OPAC)

OPAC serves as a tool for checking the resources available in the library. Open access system is for postgraduate students and all staff. The library has given proper weightage on college website. The college library is a member of N-list (INFLIBNET). Username and password given to interested students for remote access.

The library assists faculty and students for versions other services such as –

- E-books & e-journals and databases (N-List) with remote access
- Internet browsing center (free of cost)
- Reprographic service
- Reference & referral service
- Previous Question Papers
- Current Awareness Service (CAS)
- Circulation service
- Special service to physically handicapped students.
- User orientation/information literacy services
- New arrivals/display & notification service
- Resource sharing/inter library loan (ILL service)
- SMS alert service & career notification service, etc.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.62

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.23	2.55	2.58	2.75	1.99

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 9.44

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 102

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The College regularly upgrades and updates its IT facilities
- All the computers in college are provided with internet connection.
- All the computers of the college are enabled with LAN connection in computer laboratory, Library , Office and all have been installed with Antivirus software.
- The internet bandwidth of 20 mbps is provided in college premises
- The College updates its website regularly. The detailed reports notices, are frequently posted on website
- The college has licensed software SOUL2.0 in library and CASCADE for examination unit.
- The library has many e-resources & inflibnet facility.
- There are 33 desktop computers & 8 Laptop in working condition.
- All the classrooms of the college has adequate I.T facilities- internet LCD Projectors.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 32:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 8.15**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.70	2.38	6.81	5.79	5.63

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a definite & systematic mechanism for maintaining & upkeep of above mentioned facilities. The college has effective internal co-ordination & maintaining mechanism. The Principal implements various academic & administrative policies. The Principal along with IQAC & other staff take the decision for overall maintenance. The Principal monitors various curricular & co-curricular activities with the help of conveners & members of different committees. The Principal carries out administrative activities with the help of O.S., Head Clerk, Jr. Clerk & support staff. IQAC of College function actively & effectively for quality sustenance & enhancement.

Procedure for maintaining & utilizing, physical academic & support facilities as follows-

1. Classrooms – All the classrooms in college are equipped with Air conditioner & Comfortable seating arrangement. Peons in college regularly cleans and supervise the benches, fans, lights, boards etc. and report regularly to office superintendent then necessary maintenance is done by the technician, carpenter, electrician if required. Arrangement of dustbins is there outside all the classrooms.

2. Library – The College has a library on second floor with Air conditioned reading room and internet browsing center. All necessary resources are available for the readers. It has a library committee. The committee cooperates & coordinates the librarian and regularly monitors all resources & e-resources of the library. Faculty & students recommendation about books is considered for the purchase every year as per the budget. Committee also promotes student to use e-resources (N-List) in the library & all web resources, which are available.

Library is properly cleaned daily by library staff.

Pest Control in the library is done frequently as and when required.

3. Laboratory (Computer) – The College has an Air-conditioned computer laboratory with 16 computer, Printers, LAN, Internet connection, web camera, Scanner etc. for the students.

The computer are installed with all necessary software, which needed for e-learning. IQAC members and

concerned teacher checks regularly the working conditions of all equipment's at the end of the academic year and report to the principal of the deficiencies found in the Laboratory.

The college website is maintained & update regularly.

4.Computers – All computers and other sensitive equipment (servers, LCD Projector, Printers, Scanners, Photocopy machine, Biometric machine) provided with Invertor & Generator backup system to avoid damage during power outages.

5. Gymkhana (for Indoor games) – The college maintains indoor sports facilities (For Chess & Carrom) with adequate seating and lighting arrangement. Gymkhana chairperson regularly monitors the equipment's condition.

Following are the overall facilities and their system of maintenance---

Sr. No.	Facilities in campus	System of Maintenance
1	Photocopy Machine	Maintenance on call / As an when required
2	Duplicating Machine	
3	Air conditioner	
4	Intercom /landline phone	
5	Plumbing and electric work	
6	Generator/Invertor/UPS	
7	Water Purifier/cooler	
8	Fire Extinguisher	
9	Library Book Binding	
10	Pest Control including Library	
11	Biometric Machine	
12	CCTV	
13	Website	
14	Sanitation, Washroom cleaning Water supply	

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 64.55

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
458	723	766	780	705

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.26

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	05	03	02

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.5

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
236	30	497	00	114

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.07

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
07	06	01	00	00

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 130.36

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 322

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	01	02	01

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	01	02	01

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Students council for affiliated college under section (2) (b) of Maharashtra. University (Amendment and Constitution (e) 2000, as well as Maharashtra Public University Act, 2016 will be formed according to the direction issued by Vice Chancellor of the Mumbai University.

In Year 2014-15 we had selected few students to participate in co-curricular activities which were held in college further they were divided into teams of their interest and they lead that particular event. The event which we took part in cultural, sports activities etc. No students council formed as there was no direction from Vice Chancellor. In spite of lacking of the direction from Vice Chancellor the students participated and handled the co-curricular events enthusiastically.

In year 2015-16, no student's council formed due to the lack of direction from Vice Chancellor. Hence we had selected few students who looked after various activities at college level. In this year we formed a group of students for different activities.

In year 2016-17, there was no direction from Vice Chancellor regarding formation of student council. Hence we had selected few students who look various activities such as sports, culture etc. at college level. We have enclosed the list of the students who participated in college level activities.

In year 2017-2018 as per the Maharashtra University Act, 2016 we had excellent direction from Vice Chancellor. Student were encouraged to form different committees and councils based on their interest. Participating in such kind of initiative helped students to build qualities such as leadership, responsibility, Management, team spirit etc.

We have attached the list of documents which has minute details of each council formed and also of the activities held in our college. The initiative taken in year 2017-18 encouraged student interest in extracurricular activities in college & they participated very enthusiastically and all the events were successfully conducted.

In year 2018-19 there was no student council formed as per the University Act. In spite of the direction from Vice Chancellor we had selected few students for college level activities and we conducted various activities at college level. We have conducted many culture, sports, academic activities etc. We have enclosed the list of students who participated in the events.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 25.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
28	25	25	25	23

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our College has Alumni Association from first cycle of NAAC. The organisation has contributed in kind by providing fans, lights, office cupboards etc. for the college. In the first two cycles of NAAC it was not mandatory to have a Registered Alumni Association. then after from the third Cycle, it became mandatory to have a registered Alumni Association and therefore to comply with it we registered our Alumni Association according to Maharashtra Government Registered Act, 1860 (Section 21) Registration, and Number Maharashtra/299/2018/Raigad on 28/05/2018.

The Alumni Association conducts various Programmes for welfare of the college and activities like freshers party, cultural activities / sports etc. They also organize various field trips, industrial visits, career guidance lecture and employment opportunities awareness programmes for students.

The Following are the active members of the Registered Alumni Association.

Alumni Association.

List of Members

Sr. No.	Name of Members	Designation
1	Kumar Vishal Vijay Patekar	Executive President
2	Shri. Atul Suresh Thakur	Vice - President
3	Shri. Pushkar Praful Terde	Secretary
4	Shri. Rohan Damodar Mhatre	Co-secretary
5	Shri. Vikas Vijay Patekar	Treasurer
6	Shri. Kunal Indraprakash Shisodia	Co-Treasurer
7	Shri. Mangesh Chandrakant Mhatre	Advisor
8	Kumari Tina Rijnold Miranda	Member
9	Mrs. Harshada Nikhil Mali	Member
10	Shri. Ritesh Ganesh Gaikwad	Member
11	Shri. Datta Vasant Puro	Member

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision and Mission statement is accepted by the Konkan Gyanpeeth Sanstha is “Dnyandeepen Bhaswatah”

Vision :

The aims and objectives of the college concern the academic improvement, sociality and the quality of education. The Vision statement of the college is ‘Educated Moulds the Man’.

Mission :

- 1.To provide education which is based on real and valuable life style.
- 2.Students are vested with modern learning technique to participate in curricular, co-curricular, extracurricular activities and extension.
- 3.To impart higher education to the deprived students

Objectives :

Konkan Gyanpeeth has kept the following objectives for the college :

- 1.To develop overall personality of the students.
- 2.To equip the students with skill to get employed.
- 3.To motivate students for self employment.
- 4.To create social awareness in students and to make them think about various social issues.
- 5.To inculcate civic values in the students and to make them responsible citizens of India.

Following initiatives have been taken by the College to achieve vision and mission of the Institution:-

- The Local Management Committee/ College Development Cell has delegated power to take necessary decisions for improving the quality of education and to look after the day to day activities.
- For developing the overall personality of the students, committees like Cultural, Sports, NSS, and DLLE etc.organize various activities.
- College organizes various programmes career guidance & awareness.
- Activities organised through NSS and DLLE creates awareness about social issues amongst students and others in the vicinity. E.g. Tree Plantation, Awareness of Sexual Harassment, gender equity etc.
- Various programmes organised by NSS and DLLE helps students understand their responsibility

being a citizens of India e.g. Voting Awareness, Civil rights, Cleanliness activities, Blood Donation camp etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college follows proper practices of management and administration.

The college Development Committee has delegated power to the principal to take decisions regarding curricular & co-curricular activities. The Principal has delegated the administration duty to the Office Superintendent who assigns work to all the others administrative staff. The Principal forms various committees for the efficient functioning of all the curricular and co-curricular activities. Every committee has an appointed chairman who is given the proper authority & responsibility to conduct activities throughout the year.

The chairman of all the committees prepare reports of their activities conducted and submit it to the Principal and Principal in turn conveys all the reports to the College Development Committee. All the decisions regarding resources, activities, dates of events are taken unanimously by general meet of all the staff members.

In this way the effective leadership is visible in various institutional practices through decentralization participative management

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college frames the Academic Plan to conduct the curricular and co-curricular activities through out the Academic year. The plan is prepared by the Academic Plan Committee appointed by the Principal. The year long work is then subdivided among various committees formed at the college level like Examination

committee, Unfair means Committee, Cultural Committee, Sport Committee, NSS Committee, DLLE Committee, WDC Committee etc. Every committee has its plan and programmes regarding activities to be held in the Academic year which are conveyed to the Principal and carried out with support of CDC, IQAC and other staff of college. The committee submits report to IQAC at the end of the Academic year. IQAC Committee drafts action Taken Report.

The college plan for continuous development in different aspects.

1. Development of Computer Lab.
2. Purchase more computers.
3. Purchase of ICT equipment.
4. Established class room LCD Projectors, Air condition etc.
5. Library Facility such as books, e-journals etc.
6. Faculty development programmes.

The planning of infrastructure development is lacking but the college is striving hard since years to acquire a good land for development of college as the lack of adequate space is the major drawback faced by the college.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Organogram of College is well defined, so college runs efficiently.

All the work of the organization, authority and responsibility is assigned properly. The CDC has delegated power to Principal to take appropriate decision regarding academic and co-curricular development of the college. Appointments of Teachers have been made as per the UGC norms and guidelines of the University of Mumbai from time to time. Whereas appointment of Non-teaching staff has been done as per the norms of Govt. of Maharashtra. Apart from the sanction post, whenever additional staff is required in unaided section, the decision of the appointment is taken by the Principal of the college. CDC meeting are conducted regularly. The Principal reports various activities and progress of the college to CDC.

The Code of Conduct has been defined by the college and is followed by all. Teaching and Non-teaching staff is working in harmony. Committees are formed for conducting day to day activities of college. The Chairman of respective committee takes initiative to conduct the plan activities. The Principal and IQAC have due control on all committees.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our college adopts welfare as per the norms and guidelines of Govt of Maharashtra.

The welfare schemes for Teaching staff & Non-teaching staff.

1. GPF for teaching and non teaching staff.
2. The College provide necessary support to the employee while taking the loans from the bank.
3. Life Insurance policy premium is deducted from the salary of staff.
4. Adequate Maternity Leave is provided to female staff.
5. Duty leave is given according to the allotment of duties during various activities.
6. The college support participation in seminars, workshop refresher courses and orientation programmes.
7. The employees are motivated to pursue research for higher degree such as Ph.D ...
8. The college provides on duty leave to faculty members to present papers in different seminars / conferences, workshops and publish papers in peer reviewed journals of national & international repute.
9. Internet connection / Wifi facilities is provide to all the teaching and Non-Teaching staff in College Premises.
10. The ICT tools Book viewer, pointers, LCD Projectors and all the teaching aids are provided to the teachers for the effective teaching Process..
11. Medical leaves are provided to all employees in case of health issues.

12. Earned leaves & casual leaves are allowed as per the Government norms.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 61.76

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	10	10	11	10

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	01	01	01

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 22.28

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	03	03	06	02

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The performance of the teaching staff is appraised as per the guidelines provided by UGC. Teachers are promoted through Career Advancement Scheme. The teachers eligible for promotion write application to the college Principal and fill up the Online Application on the University of Mumbai Portal.

After completing the Online Procedure of University of Mumbai before the CAS Interview HOD, IQAC Co-ordinator and Principal verifies the record and provides their signature on API.

The CAS Scrutiny Committee with the prior permission of joint Director of Panvel Region arranges CAS interviews. The whole report of the Committee is sent to the University for the further approval.

Teacher's performance is evaluated at college level by collecting feedback forms from the students. Proper Analysis of the feedback form is carried out and the teacher upgrades themselves as per the interpretation of the student's feedback.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The college has Mechanism for internal and external financial audits. Books of Accounts are regularly maintained by Administrative staffs. At the end of every financial year college's Office Superintendent inspects all the books of accounts. Vouchers of which are maintained by administrative staff. Appointment of internal auditor is approved by Governing Council of the college. The internal audit is carried out by experienced and qualified person appointed by the Management Committee. The audit queries are resolved thereafter the financial report is approved by Governing Council and CDC.
- The External Audit is conducted by Joint Director of Higher Education, Panvel Region. The Financial records are audited and approved by them.

File Description	Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 5.02

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	5.02	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

The primary source of revenue for the college is the fees collected from students admitted in various academic programmes. Accordingly the financial budget is prepared for carrying out various Academic & extra Curricular activities. The available funds are allocated to different committees as per their requirements. The salary to the Aided staff is provided by the grant received from the state government. The minor Research Projects are funded from the grant received from the University of Mumbai for the same. The Unaided section is totally runned on the fees received by the students. The staff salary and the funds required for other activities are provided from the same. The college utilized the fund received from ONGC Uran Plant by purchasing benches and Air Conditioners.

All the funds are optimally utilized the vouchers of which are prepared by administrative staff and audited by the Chartered Accountant every year.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

IQAC has taken following initiative for institutionalizing the quality assurance strategies and process

- 1.Exam Software: IQAC has introduce CASCADE exam software for conducting examination work efficiently. Especially preparation and finalization of results. The college has the practice of declaring result online. Student can see their result on college website.
- 2.Inculcate Awareness of Research amongst Staff and Students : It is also one of the initiative taken by IQAC regarding research awareness amongst students by motivating them to participate in Avishkar Research Convention activities. Our teachers are taking efforts to guide the students for their research project. Two of our students presented their research projects at state level. IQAC has also motivated teachers to go ahead in research activity. As a results of this two of our faculty members have completed Ph.D. and four of our faculty members are pursuing Ph.Ds. One of the faculty members has completed Minor Research Project under the funding of University of Mumbai.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC of the college reviewed the peer team report given by Peer team Experts in previous cycle. College has tried to attempt the suggestions which are given by peer team in previous cycle under the support of LMC/CDC. following are the two examples

- 1.Encouragement for research: Teachers participated, presented research paper in various seminars/conference. Two Teachers have completed their Ph.D. and remaining are pursuing. Students have also motivated and participated in Avishkar Research Convention activities.
- 2.Teaching learning process: Using Power Point presentation, classroom discussion, organised field visit, project report and tutorials are the various methods use for enhancing the teaching learning process.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college has established a Women's Development Cell. Through this cell all the problems of women are solved. Principal of the college is member of this cell. A female lawyer has been appointed as a member to this cell. This cell not only solves the women's problem, but also executes many activities.

Mainly, the activities on equality for men and women run through this cell. Such as hemoglobin and Hygiene awareness camp, Women's health problems and Menopause, Workshop on Cybercrime, Workshop on Diet, Sexual harassment and laws of sexual harassment for women at work place, Prosecution of women and Anti-oppression laws etc. Through this initiative, boys and girls create awareness. The following initiatives are taken by the college.

a) Safety and security:

- Great care is taken for the safety of the students in our college
- Students are not admitted to the college premises unless they have a valid ID card. An employee is posted daily at the college entrance to check the Identity Card.
- Compulsion has been made for students to wear Identity Cards in the college premises. Students who do not wear Identity Cards in the college premises are fined 50 Rupees.
- Fire Extinguisher has been set up in the college premises wherever necessary. It can be used in case of a sudden disaster.
- For the safety of the students, CCTV cameras have been installed in the gymnasium, reading room, Computer lab, Office as well as the entire campus area of the college.
- We have a women's development cell set up to address women's issues. This cell solves all the girl's complaints.
- The Redressal grievance committee is keeping an eye out for the safety of students in college campuses like ragging.

b) Counselling:

- Proper counselling is provided to the students for Admission, examination, Sports, cultural and career guidance etc.
- Counseling register has been created in the college. The students who are consulted are recorded in the Counselling Register.
- The college has a Career Guidance Committee that guides students in the context of their career.
- Disciplinary Committee looks after maintaining discipline in college.
- The mentor mentee program is practiced in the college. Faculty members are allotted batches of 25 to 30 students each.

c) Common Room:

- The college has a separate common room for girls.
- Sanitary Napkin Vending machine has been installed in the girls' common room. Sanitary pads are available in five rupee coin.
- Separate Western toilets has been made in the college for Physically Challenged students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

- Solid waste management

In the context of solid waste management, we have entered into an agreement (MoU) with the Uran Municipal Council.

Trash bins have been set up in the college premises. We collect all the solid waste in the college area and

dump it in the trash.

All our staff and students have a habit of managing waste, they take care to dump all the trash in the trash bins.

Since our college has an Arts and Commerce branch, there is not Biomedical, Hazardous chemical and Radioactive waste.

Uran Municipal Council facilitates for solid waste management and liquid waste management to us. On our phone call the municipal corporation truck comes and takes out the trash. This has been a big help in keeping the college clean. We are satisfied with cooperation provided by the Uran Municipal Council.

File Description	Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our College continually strives to provide a holistic environment for cultural, regional, linguistic, ethnic, social, economic and other diversity. From the point of national unity, the national anthem is sung every day in our college., Street plays on superstition, addiction, cleanliness, transgender problems, and dowry are presented in college as well as in surrounding areas to eradicate superstitions beliefs. Raksha Bandhan program is organized every year at the college level. This program strengthens the relationship of brotherhood every year the college organizes Diwali Visits program, by distributing sweets, and to people in tribal communities Awareness is created by the students of the college regarding voting & civil rights. The college organizes an Akhand Bharat Mashal rally every year. Through this rally, the message of

national unity is conveyed. All the staff and students of the college participate in this rally.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Plans for core value, professional ethics, Code of conduct are put up everywhere in the college premises. Various programs are organized in the college. Mostly by NSS, DLLE and Cultural Department. Programs such as Tree Plantation, Sanitation Campaign, Voter Awareness, Independence Day, Constitution day, NSS Day and Republic day etc are celebrated in the college through NSS Committee. The Cultural Committee organizes, the poster-making competition, essay competition, debate competition, street play etc In order to create awareness the students of our college showcases street-play regarding the social issues like other gender, special children, female foeticide, religious gap etc in the vicinity who the aims at creating awareness in the community and to make people realize their duties and responsibilities towards the issues. Faculty development program is implemented through the IQAC department for the all college staff. The Faculty Development program includes programs such as Writing Skill, Computer Skill and Stress Management etc. The purpose is to ensure that our employees do not fall short in any duties

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Celebration of national and international commemorative are necessary to imbibe national patriotic and democratic values among the students. Various programs are organized every year in the college like Independence Day, Republic Day & Constitution Day and Voting Awareness Program to develop national values. Birth Anniversary of Dr B. R. Ambedkar, Chhatrapati Shahu Maharaj, Mahatma Gandhi, Swami Vivekanand, Ranganathan, A.P.J. Abdul Kamal etc are celebrated by organizing, various competitions like Poster Making Competition, Poetry competition, Essay writing competition etc. At the time of festivals like Ganesh Chaturti, NSS students work at the immersion places to manage the organic waste while in Diwali the celebration is made in the backward tribal area so that the students develop empathy towards them. The college students, stretch helping hand towards specially abled students at the time of festivals like Raksha bandhan & Diwali by selling items like rakhis, diya, ubtan prepared by them. Such kind of celebration helps to develop civic, patriotic and human values among students.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice of the Institute-01

Title: knack {search-development-success}

Introduction: Extra Curricular activities encourage the students to show their hidden talent. Our college has a very strong cultural activities. Cultural Committee finds out and promote the interest of the students and give them opportunity to participate in various cultural activities. Due to this participation in various cultural activities, we observe that there is mould in students' personality.

Objectives:

1. To find out the hidden talent, career desires in the students in extra curriculum activities.
2. To provide them a platform that helps to boost their confidence, memory, language skills.
3. To promote social awareness among students and frame a broader mind set to eradicate narrow mindedness from the society.
4. To provide them with a great exposure that helps them identify the pros and cons of their interests.
5. To shape their dreams and make them confident enough to withstand the competition and help them make a better career.

The Context:

We believe that apart from syllabus it's the extra curriculum activities that help the students explore their potential and develop their personalities. We help students gain self-confidence and stage daring through involving them in activities such as elocution, debate, storytelling, skit, one act play, mime, mono acting, folk dance and events of fine arts such as mehndi, rangoli, poster making, on the spot painting, clay modelling. The practice has taken its roots since the formative years of the institute but the boom started from the year 2012. The start of the activity has witnesses very low response in the beginning but due to continuous efforts and mentoring it started to improve and has been reaching till the peak stairs in the recent years. The practice is conducted after selection of appropriate students in the month of July in every academic year. The practice is systematically planned by the Chair person and members of cultural committee and is supported by every employee of the institute. We appoint judges possessing versatility in cultural activities and fine arts. The major challenges that we face is convincing students to show up their talent for the first time it requires proper counselling which is done by our professors, lack of infrastructure which we overcome by providing them nearby vacant halls, the most challenging part is convincing the parents as we belong to a rural area parents do not permit their wards for such careers and to change this mind set we conduct several talks with parents through general meetings and have personal talks with them and assure safety and security of their wards.

The Practice:

The practice plays a very important role in the personality development of students as along with the academics they get full support pursuing the desires that help them gain skills such as script writing, voice modulation, character improvisation, language skills, stage daring, sharpens their mind with valuable thoughts that make them adaptable to the changing society and develops broader mind set. We try to imbibe ethical behaviour and sensitization in students by developing a good understanding of the societal matters.

The students are provided with all the amenities and experts in the fields, directors, choreographers, make-up artists, musical instruments, art directors. The halls are made available for the practise sessions throughout the year. The uniqueness of the activity is that every year the college creates awareness about the social problems and works to develop a better society through the medium of street plays, mime, mono acts, one act play which are considered as the effective mediums of spreading awareness and changing the perceptions of the society.

We conduct the selection round in the month of July. Mentors are told to motivate and identify the hidden talent among their mentees. For this, we call the student Coordinators of cultural committee for the campaigning of the programme. The Professional directors Mr. Gaurav Relekar & Mr. Nikhil Palande are called for the further guidance and preparation. The students are then categorised in different activities on the basis of their skills and capacities. The practice sessions start right from the next day of selection and

we first start the preparation for the University Youth Festival. We prepare and participate in the competition on various themes that would help to raise a voice for the social issues in the society and help them develop themselves and raise their morale.

All the members of the college actively participates in the practice session by performing various activities of motivation, confidence boosting, themes selection, script writing, etc. On the admission of First Year, the already selected students conduct the talent hunt in them.

The themes are selected on the current societal issues such as road accidents, technology and loss of human touch, Save Girls, Rape cases, LGBT community, anti-plastic, job pressure-insomnia, mother and we, glory of dark, taboos of menstruation cycle, life after death of mom, mob lynching, stop smoking, changing habits & lifestyle, peace. The students and the choreographers put their sincere efforts and continue the practice and performances round the year.

After the University competitions the students are motivated to participate in the various other competitions like Lokankika, Atal Karandak, Ichal Karanji where too we have received special recognitions and rewards. We also try that students get a platform to explore themselves in YouTube Albums. In these years they got many chances to perform in Marathi albums released on YouTube in the songs sung by Shankar Mahadevan, Mangesh Chavan, and Rohit Raut, etc. Even DLLE of or college also benefited of this. Students participates in UDAN festival organised by Mumbai University. The performed street play and received best award in street play competition.

Participation in activities:

Year	No. of Participants in Intercollegiate Youth Festival	No. of Participants at College Level	No. of Participants in UDAN Festival
2014-15	23	206	20
2015-16	26	192	16
2016-17	28	163	15
2017-18	33	146	13
2018-19	36	123	14

Problems Encountered and Resources Required:

The major challenges that we face is convincing students to show up their talent for the first time it requires proper counselling which is done by our professors, lack of infrastructure is the next big issue as doing of such activities requires a big space which we overcome by providing them nearby vacant halls, the most challenging part is convincing the parents as maximum students belong to a rural area parents do not permit their wards for such activities and to change their mind set we conduct several talks with parents through informal meetings and have personal talks with them and assure safety and security of their wards. The activity requires huge funds for hall booking, director fees, makeup kits, instruments, costumes, etc which is provided by the college. There are numerous problems but we take all possible measures to overcome them and we have tried to reach the optimum level in available resources

Best Practice of the Institute-02

Title of Best Practice: Diwali Celebration with Tribal Community

Introduction:

Diwali is a festival celebrated everywhere, Diwali festival is of special importance in Maharashtra, but the tribal communities in Maharashtra are financially weak and so their Diwali is dark. If a society in Maharashtra is deprived of this festive occasion, it is incompatible to framework of human values. So our College decided that we should celebrate Diwali with this tribal community and lighting crackers use shall spent that amount to light the festival with helping the tribal Community. This activity is celebrated annually by the college on the tribal belt. In the last five years we have celebrated Diwali by going to different places. The details are as follows.

Date of initiative	Place of initiative	Expenditure
22/10/2014	Swikar Matimand School, Uran, Dist-Raigad	20,940
28/10/2015	Punade Adhiwashi wadi, Tq. Uran, Dist- Raigad	30,000
29/10/2016	Chandyali wadi, Chirner, Uran-Raigad.	27,500
18/10/2017	Saneguruji Uddhyan, Uran-Raigad	23,900
06/11/2018	Koproli wadi, Koproli, Uran-Raigad	24,540

Objectives of the practice:

1. To enhance the happiness of the tribal community.
2. Not to let tribal know that they are deprived.
3. To distribute the food items specially prepared a festival among tribal community.
4. Distribution of new clothes to tribal community.
5. By Distributing Stationery to school students in tribal communities.
6. Creating a social commitment towards the tribal in the society.
7. To build moral and social commitment among college students.
8. Bridging the gap between civil society and tribal society.

The Context:

From Uran taluka of Raigad district has the part of the Sahyadri mountain range. In this Sahyadri hill, a large number of tribal communities are living. This society is not in contact with modern economy and social order. There is rapid development in the country but tribal society is deprived of this development. This tribal society is still living the traditional way.

Their main business is to cut wood and sell it, but they have been banned from deforestation recently. Therefore, hunger Starvation has come upon many tribal communities, some of the wild fruits and of the forest vegetables are sold to make a living by them. Their financial condition is not good. They are living

in very bad condition. The tribal community does not even have enough money to fulfil their daily requirement.

Diwali is an important festival and so we celebrate Diwali with this tribal community considering all the circumstances that tribal community does not even have new clothes for this festival. These activities involve all staff members some and students. Every year new students Join the program. Social commitment it builds and develop their Human values among the students.

The Practice:

All staff Members and alumni of Konkan Gyanpeeth Uran College of Commerce and Arts come together and celebrate Diwali with tribal Community at Tribal Areas. Diwali is celebrated in a special way, Sari for tribal women, men clothing, T-shirts and school supplies for young children as well as various sweet treats are distributed to the tribal community. The program covers everyone from the children of the tribal community to the elderly. First of all, the problems of the tribal community are known and our Principal and experienced Professor in the College are guided of it. This event is held every year on the day of Diwali. This is a program to remove the darkness of tribal life as a whole. No government funds or college funds are used for this initiative. As a social commitment, all college staff and college alumni volunteer raise as much funds as possible for this activity. Various items are purchased through the funds collected. While buying these items, the number of women, men and children are taken into consideration before going to tribal area. Also, clothes are purchased with appropriate measurements based on their age group. This is done to ensure that the tribal can use the clothes and other things properly. They are also informed about various government policies regarding education, employment and provisions for backward areas so that they become aware and enjoy its benefits. Thus Diwali is celebrated with tribal community. Finally, the donors on behalf of the college principals are praised and thanked.

Evidence of Success:

Konkan Gyanpeeth uran College annually celebrates Diwali with tribal Community. There are three main principles of food donation, Clothe Distributing and enlightenment in activity. This program benefits not only the tribal community but also our students. Following are some of the key benefits of this initiative:

1. It adds to the happiness of the tribal community.
2. The tribes develop the feeling of belongingness to the society.
3. The tribal enjoy the fresh food and new clothes.
4. Students from tribal communities receive school material.
5. All communities have a commitment towards tribalism.
6. A kind of social commitment is created among all the college students.
7. The gap between civil society and tribal society decreases.
8. This initiative is silent message for the government to take initiatives for up liftmen of tribes.

Various things mentioned above make this program a success. News about this initiative is published in various newspapers Therefore, the community is motivated by this initiative. It is expected that if the government takes care of this initiative, the initiative will be more successful.

Problem Encountered and Resources Required:

There are no facilities where tribal society lives in the hills, there are many problems of tribal society, and it is not possible to solve all their problems. When all their problems are taken into account, those help fall short, Resources for solving tribal problems are inadequate, financial problems arise. When it comes to the purchase of various items for the tribal community, the financial contribution to it is on a personal level, all the college teachers and ex-alumni provide financial support on their personal level. No government or college funding is used for this initiative. Lack of funds is an important issue.

Through this initiative we distribute only Foods, clothing and school materials, but the tribal community needs many factors. There is transportation problem to go to tribal settlements, no electricity connection has reached their habitat, they have no access to pure drinking water etc. have serious problems. But with our initiative it is not possible to solve the all problems. More funding is needed to solve also their problems. The government has initiated many schemes, but the lack of knowledge of tribal community and the administration, they do not get full allocated amount for their development by the government. So, another way is to enlighten the tribal and give proper knowledge to them all schemes of government.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our College was established in 1989 initially having only B.Com programme. It is going on in the best of it. After some years of establishment few students of the town wanted to pursue B.A. stream but there was no Arts College in Uran city so by considering the need of the students, B.A programme was started in 1996. Thereafter, Our B.Com passed out students were going outside for the Master's Degree. So, Our College took initiative to start M.Com programme from 2006-2007. The strengths of the College has been increasing continuously. Large Number of students are applying for the admissions for B.Com and B.A.; Admissions are given on the basis of merit list out of the applications received.

Looking at the current need of the education in this locality, College took initiative to start a specialized

U.G programme i.e., B.Com (Accounting and Finance). Today in all U.G and P.G programme enrolment of the students is at the maximum permitted number. Though the College is in urban area, majority of the students come to the colleges from rural areas like Mulekhand, Nagaon, Kegaon, Awara, Khopta, Chirner, Nhava-Sheva.

In spite of the lack of infrastructure, financial limitations, Hon'ble Chairman, CEO & Secretary, members of the management, teaching and administrative staff have been taking hard efforts unitedly under the great leadership of the I/C Principal Mr. K. A. Shama for the betterment of the college and taking it to the great heights.

Our college has been performing well if we look at the following achievements:

- Continuous increase in number of female students.
- Residential of surrounding areas are getting higher education facility in their own locality which saves their time and energy.
- Results are satisfactory as well as progressive.
- Remarkable achievements in Extra-Curriculum activities through National Service Scheme, Cultural, Sports, Department of Life of Long Learning. It enhances culture of community and community commitment amongst students.
- Students actively participate in Avishkar Research Convention and other research activity.

The success that College has been getting from last several years, fulfils our vision & mission statements "Education moulds the Man"

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Additional Information

Apart from 5 years of assessment period, currently the College is improving by following initiatives taken by CDC & IQAC.

- College organized 2 Webinars jointly with IQAC of MES, Pillai's Night Degree College.
- College organized 4 Webinars by Department of Commerce & Accountancy, History & Geography.
- College has signed MOU with Bharti Vidyapeeth Institute of Management Studies & Research, Belapur.
- College organized awareness campaign through NSS, DLLE.
- Parents Teacher Association is formed.
- College purchased Master Software ERP Solutions (Cloud Base) for online Admission, Examination & Student Data Base.
- One of our Faculty member has applied for P.H.D Guideship in Mumbai University.
- College is trying to acquire land from CIDCO.
- College has improved Internet speed by 50 mbps.

Concluding Remarks :

Conclusion:

The continuous progress of the college can be seen over years in all the streams. The college offers 6 programs with 160 courses in all. Admission of all the Programme are with full intake capacity plus additional seats approved by authority. It has switched to online mode of application, admission and evaluation of students. There's well defined organogram that shows the functioning system of the college. The CDC has delegated power to the Principal to take decisions regarding routine activities. The college puts sincere efforts to help students gain scholarships, free-ships, etc. All the examination external and internal evaluation is carried out efficiently. Project work, assignments, tutorials are conducted for effective learning and evaluation. The college lacks big campus area but the existing infrastructure is well equipped with all the facilities like ICT enabled air-conditioned classrooms, reading room, computer lab library, Wi-Fi service, CCTV surveillance, generator/invertor backups, etc.

Though we lack research center all the faculty members are motivated by Principal and IQAC Coordinator to participate in research activities. They participate in various National International Seminars and Conferences and 4 of them are also pursuing PhD's. Our faculty members promote and guide students to participate in research activities like Avishkar Research Convention and Inter-Collegiate Paper Presentation Competitions and their performance is satisfactory.

Various committees like Cultural, NSS, DLLE, Research, WDC, Sports, etc are formed to carry out all the co-curriculum activities. The college carries out activities to protect environment and eradicate cross cutting issues through activities likes tree plantation, voting awareness, cleanliness campaigns, street plays, etc every year for which they have received many awards and recognition from various recognized bodies. The success and

achievements of the students are appreciated by giving them Certificates, Medals, Trophy, Cash Prizes at Annual Prize Distribution function.

Thus, it can be concluded that the available college resources are utilized optimally with continuous improvisation.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>45</td> <td>35</td> <td>17</td> <td>65</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>45</td> <td>35</td> <td>1</td> <td>1</td> <td>9</td> </tr> </tbody> </table> <p>Remark : Provided regional certificates for the year 2015-16 and 2016-17 has not considered.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	45	35	17	65	9	2018-19	2017-18	2016-17	2015-16	2014-15	45	35	1	1	9
2018-19	2017-18	2016-17	2015-16	2014-15																	
45	35	17	65	9																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
45	35	1	1	9																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 1039</p> <p>Answer after DVV Verification: 1</p> <p>Remark : Without Internship certificates, claim has not considered.</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : C. Feedback collected and analysed</p> <p>Answer After DVV Verification: D. Feedback collected</p> <p>Remark : Analysis report has not provided by HEI.</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p>																				

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 180

Answer after DVV Verification: 180

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	01	05	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	01	0	0

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
09	07	14	18	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	12	16	06

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7.57	4.07	00	00	19.35

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

7.58	4.07	00	00	19.36
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Remark : DVV has made the changes as per addition of building duly signed by CA.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7.79	5.33	10.69	9.16	8.85

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2.70	2.38	6.81	5.79	5.63

Remark : DVV has made the changes as per current repairs in audited statement duly signed by CA.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	07	07	06	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
28	25	25	25	23

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
28	25	25	25	23

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has select D. 1 of the above as per IQAC report provided by HEI. Registration of ISO has not considered.</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has made the changes as per the report provided by HEI.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above</p>

Remark : DVV has made the changes as per the report Provided by HEI.

7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per provided report of code of conduct and minutes of meeting by HEI.</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1032 986 1144"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>247</td> <td>286</td> <td>248</td> <td>231</td> <td>200</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1227 986 1339"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>337</td> <td>362</td> <td>326</td> <td>332</td> <td>281</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	247	286	248	231	200	2018-19	2017-18	2016-17	2015-16	2014-15	337	362	326	332	281
2018-19	2017-18	2016-17	2015-16	2014-15																	
247	286	248	231	200																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
337	362	326	332	281																	
2.2	<p>Number of sanctioned posts year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1496 986 1608"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1691 986 1803"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>13</td> <td>13</td> <td>13</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	14	14	14	14	14	2018-19	2017-18	2016-17	2015-16	2014-15	13	13	13	13	13
2018-19	2017-18	2016-17	2015-16	2014-15																	
14	14	14	14	14																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
13	13	13	13	13																	
3.3	<p>Number of Computers Answer before DVV Verification : 33 Answer after DVV Verification : 56</p>																				