

Konkan Gyanpeeth
Uran College of Commerce & Arts
Uran, Raigad
Notice of IQAC Meeting
2018-19 (1st Meeting)



Date : 25/06/2018

All IQAC members are hereby informed that, 1st meeting will be held on 05/07/2018 at 3.30 pm.

All are requested to remain present.

AGENDA OF THE MEETING

1. To review minutes of the previous meeting.
2. To discuss about preparation and submission of AQAR for the academic year 2017-2018.
3. To discuss on the new format of NAAC- SSR.
4. To discuss about online admission of First Year.
5. To finalize academic calendar for the year 2018-2019.
6. To review of results.
7. To form the various academic and extra co-curricular committees.
8. To discuss about certain courses to be run for development of students.
9. To discuss about promoting teachers to go for orientation/refresher course/seminars/conference.
10. To discuss on the feedback of students which were collected for the academic year 2017-2018.
11. To organize workshop/FDPs
12. Any other matter.


IQAC / NAAC
CO-ORDINATOR
K.G. URAN COLLEGE OF COM. & ARTS


K. A. SHAWA
H.C. PRINCIPAL
Konkan Gyanpeeth Uran College
of Commerce & Arts
Uran - Raigad.

IQAC Committee



Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
5.	Mr. Anand K. Gaikwad	Teacher's Representative	
6.	Mrs. Anupama R. Kamble	Teacher's Representative	
7.	Mr. Maroti G. Lone	Teacher's Representative	
8.	Dr. Arun R. Chavan	Teacher's Representative	ABSENT
9.	Dr. Datta P. Hingmire	Teacher's Representative	ABSENT
10.	Mr. Pradeepchandra V. Shringarpure	Management Member	
11.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
12.	Mr. Ramesh P. Thakur	Nominee from Local Society	
13.	Miss. Shivani S. Jagtap	Nominee from Students	
14.	Mr. Vishal V. Patekar	Nominee from Alumni	
15.	Mr. Sadanand S. Gaikwad	Nominee From Industrialist	
16.	Dr. Parag R. Karulkar	IQAC Coordinator	

KONKAN GYANPEETH
URAN COLLEGE OF COMMERCE AND ARTS
URAN, RAIGAD



MINUTES OF FIRST IQAC MEETING OF 2018-2019

A IQAC meeting of Konkan Gyanpeeth Uran College of Commerce & Arts was conducted on **05/07/2018 at 3.30 p.m.** The following members were present for the meeting.

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
5.	Mr. Anand K. Gaikwad	Teacher's Representative	
6.	Mrs. Anupama R. Kamble	Teacher's Representative	
7.	Mr. Maroti G. Lone	Teacher's Representative	
8.	Dr. Arun R. Chavan	Teacher's Representative	ABSENT
9.	Dr. Datta P. Hingmire	Teacher's Representative	ABSENT
10.	Mr. Pradeepchandra V. Shringarpure	Management Member	
11.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
12.	Mr. Ramesh P. Thakur	Nominee from Local Society	
13.	Miss. Shivani S. Jagtap	Nominee from Students	
14.	Mr. Vishal V. Patekar	Nominee from Alumni	
15.	Mr. Sadanand S. Gaikwad	Nominee From Industrialist	
16.	Dr. Parag R. Karulkar	IQAC Coordinator	

IQAC coordinator welcomed all the present members and read the agenda of the meeting. All the present members have reached to the following decisions after complete discussions.

Agenda 1: Review the minutes of the last meeting.



The coordinator of the IQAC read the minutes of the last meeting. The minutes were approved by all the members.

Agenda 2: Preparation and submission of AQAR 2017-2018.

Discussion was held on preparation of AQAR. And all members of respective criteria had decided to collect information and submit to the IQAC coordinator as early as possible.

Proposed by: Dr. P. R. Karulkar

Seconded by: Mr. V. S. Indulkar

Agenda 3: Discuss about the new format of NAAC-SSR

IQAC coordinator briefly explained the new format of NAAC-SSR. He told all the heads of respective criteria to collect and maintain record of all information as per NAAC new guidelines.

Proposed by: Dr. P. R. Karulkar

Seconded by: Mrs. A. R. Kamble

Agenda 4: Discuss about online admissions of first year

The scheduled of the online admissions were discussed by Mr. A. K. Gaikwad. IQAC took the review of the work of admissions committee.

Proposed by: Mr. A. K. Gaikwad

Seconded by: Mr. T. N. Ghyan

Agenda 5: Finalize the academic calendar

Mr. R. T. Thaware-Chairman of Academic Calendar Committee put the academic calendar for the year 2018-2019 in front of all members. After complete discussion all members were approved the same and agreed to put on website.

Proposed by: Mr. R. T. Thaware

Seconded by: Mr. M. G. Lone

Agenda 6: Review of results

The discussions on results was held and decided to have a remedial coaching for students.

Proposed by: Mr. H. K. Jagtap

Seconded by: Mr. R. T. Thaware



Agenda 7: Form various academic and extra-curricular committees

It was resolved by all the members that, any teacher is ready to work on any committee. So under the guidance of the Hon'ble Principal and suggestions given by the IQAC Coordinator the distribution of committee and their responsibilities to teachers were given to all teachers.

Proposed by: Dr. P. R. Karulkar

Seconded by: Mr. M. G. Lone

Agenda 8: Courses for students

1. Certificate Course in Librarianship 2. Practical Accounts & Taxation Course, decided to organize in this academic year.

Proposed by: Mr. M. G. Lone

Seconded by: Mr. H. K. Jagtap

Agenda 9: Promoting teachers to go for Orientation Course/Refresher Course/Seminars/Conferences.

As per the requirements of teachers from time to time, teachers will be promoted to attend orientation course/refresher course/seminars/conferences.

Proposed by: Mr. V. S. Indulkar

Seconded by: Mrs. A. R. Kamble

Agenda 10: Feedback of students

Discussions on students feedback was held and asked to prepare analysis to Mr. M. G. Lone and Mrs. A. R. Kamble.

Proposed by: Mr. M. G. Lone

Seconded by: Dr. P. R. Karulkar

Agenda 11: Organise FDPs

It was resolved by all members that FDP on 'Stress Management' should be organized. The IQAC Co-ordinator will take initiative to organize the FDP.

Proposed by: Dr. P. R. Karulkar

Seconded by: Mr. V. S. Indulkar



Agenda 12: Any other

- 1) Dr. P. R Karulkar informed all members that forwarded the CAS file of Mr. M. G. Lone and Mrs. A. R. Kamble to University of Mumbai.

Proposed By: Mrs. A. R. Kamble

Seconded By: Mr. M. G. Lone

- 2) It has also resolved that, whatever the items or things require to run the academic and co-curricular activity smoothly for teaching and administrative staff, they should inform well to Hon'ble Principal. As per the necessity the action can be taken.

Proposed By: Dr. P. R. Karulkar

Seconded By: Shri. T. N. Ghyar

Finally the meeting was concluded with the formal vote of thanks to the Hon'ble Chair


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Uran - Raigad.

Konkan Gyanpeeth
Uran College of Commerce & Arts
Uran, Raigad
Notice of IQAC Meeting
2018-19 (2nd Meeting)



Date :- 22/04/2019

All IQAC members are hereby informed that, 2nd meeting will be held on **30/04/2019 at 3.30 pm**. All are requested to remain present.

AGENDA OF THE MEETING

1. Read and approve the minutes of previous meeting.
2. To discuss about Academic and Administrative Audit from 2015-2016 to 2018-2019.
3. To discuss about the work of Gender Audit from 2014-2015 to 2018-2019.
4. To review the activities of various committees.
5. To prepare academic plan for next academic year.
6. Any Other Matter.

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
5.	Mr. Anand K. Gaikwad	Teacher's Representative	
6.	Mrs. Anupama R. Kamble	Teacher's Representative	
7.	Mr. Maroti G. Lone	Teacher's Representative	
8.	Dr. Arun R. Chavan	Teacher's Representative	
9.	Dr. Datta P. Hingmire	Teacher's Representative	
10.	Mr. Pradeepchandra V. Shringarpure	Management Member	
11.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
12.	Mr. Ramesh P. Thakur	Nominee from Local Society	
13.	Miss. Shivani S. Jagtap	Nominee from Students	
14.	Mr. Vishal V. Patekar	Nominee from Alumni	
15.	Mr. Sadanand S. Gaikwad	Nominee From Industrialist	
16.	Dr. Parag R. Karulkar	IQAC Coordinator	

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URAN, RAIGAD



MINUTES OF SECOND IQAC MEETING OF 2018-2019

DATE: 30/04/2019

A meeting of the IQAC Department of Konkan Gyanpeeth Uran College of Commerce and Arts, Uran, Raigad was conducted on **30/04/2019 at 3.30 pm**. The following members were present for the meeting.

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
5.	Mr. Anand K. Gaikwad	Teacher's Representative	
6.	Mrs. Anupama R. Kamble	Teacher's Representative	
7.	Mr. Maroti G. Lone	Teacher's Representative	
8.	Dr. Arun R. Chavan	Teacher's Representative	
9.	Dr. Datta P. Hingmire	Teacher's Representative	
10.	Mr. Pradeepchandra V. Shringarpure	Management Member	
11.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
12.	Mr. Ramesh P. Thakur	Nominee from Local Society	
13.	Miss. Shivani S. Jagtap	Nominee from Students	
14.	Mr. Vishal V. Patekar	Nominee from Alumni	
15.	Mr. Sadanand S. Gaikwad	Nominee From Industrialist	
16.	Dr. Parag R. Karulkar	IQAC Coordinator	

IQAC coordinator welcomed all the present members and read the agenda of the meeting. All the present members have reached to the following decisions after complete discussions.



Agenda 1: Read and approve the minutes of previous meeting.

IQAC Coordinator read the minutes of last meeting and it was approved by all present members.

Proposed by: Dr. P. R. Karulkar

Seconded by: Mr. M. G. Lone

Agenda 2: Discussion on Academic and Administrative Audit.

It was informed by Dr. P. R. Karulkar that report of the Academic and Administrative Audit has completed and evaluated by external experts.

Proposed by: Mr. A. K. Gaikwad

Seconded by: Mr. V. S. Indulkar

Agenda 3: Discussion about Gender Audit.

It was informed by Mrs. A. R. Kamble that report of the Gender Audit has completed and evaluated by external experts.

Proposed By: Dr. P. R. Karulkar

Seconded By: Dr. A. R. Chavan

Agenda 4: Review activities of various committees.

Annual reports of all various committees were reviewed and taken in to the consider for IQAC.

Proposed by: Mr. M. G. Lone

Seconded by: Mr. A. K. Gaikwad

Agenda 5: Prepare Academic Plan for next year.

It has been decided by all members to prepare academic plan and agreed to put in the next meeting of IQAC.

Proposed by: Mr. R. T. Thaware

Seconded by: Mr. V. S. Indulkar



Agenda 6: Any Other


- 1) Dr. P. R. Karulkar told in the meeting that CAS files of Dr. A. R. Chavan from Economics and Dr. D. P. Hingmire from History has checked and signed.

Proposed By: Dr. A. R. Chavan

Seconded By: Dr. D. P. Hingmire

- 2) The respective teacher and head of the committee should inform the Hon'ble Principal for any necessary things/material require for smooth functioning of College activities.

Finally the meeting was concluded with the formal vote of thanks to the Hon'ble Chair.


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K. A. CHAVIA
I/C PRINCIPAL
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**KONKAN GYANPEETH
URAN COLLEGE OF COMMERCE AND ARTS
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ACTION TAKEN REPORT BY IQAC FOR THE ACADEMIC YEAR 2018-2019

1. Yearly Two meetings of IQAC were organized.
2. Academic Calendar for the academic year 2018-2019 was prepared and implemented.
3. Two Meetings of Teaching staff were conducted.
4. Teachers' diary was maintained and checked by IQAC.
5. Conducted Certificate Course in Librarianship.
6. Conducted Practical Tax Accountant plus Course.
7. Feedback of students, parents and teachers were collected and analyzed.
8. Mentor-Mentee meetings were organized.
9. Taken Review of every Academic and Co-curricular activities.
10. FDP on 'Stress Management' for our college staff was organized.
11. Teachers started using ICT enabled tools.
12. Conducted Remedial coaching for slow learners.
13. Bridge course in the subject of accountancy was organized.
14. Industrial visit of BAF students were organized.
15. Field visit of Geography and study tour for History students were organized.
16. Organized guest lecture for the subject of History.
17. Students motivated and participated in Avishkar Research Convention, Cultural activities, Sports activities, NSS activities, DLLE activities.
18. Teachers motivated and participated in various workshops, seminars, conferences. They were also encouraged to participate in orientation course and refreshers course.
19. Teachers motivated for presenting research papers in various seminars, conferences and they were also encouraged to publish their research papers in various journals.
20. AQAR 2017-2018 was submitted.
21. Relevant data regarding AQAR 2018-2019 was started collecting.
22. Initiated and completed the process of Registration of Alumni Association.
23. Completed the procedure of CAS of the teachers.



24. Conducted Academic and Administrative Audit from the period 2015-2016 to 2018-2019.

25. Conducted Gender Audit from the period 2014-2015 to 2018-2019.


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