



**Konkan Gyanpeeth  
Uran College of Commerce & Arts  
Uran, Raigad  
Notice of IQAC Meeting  
2017-18 (1<sup>st</sup> Meeting)**

**Date : 26/06/2017**


All IQAC members are hereby informed that, 1<sup>st</sup> meeting will be held on **03/07/2017** at **3.30 pm.**

All are requested to remain present.

**AGENDA OF THE MEETING**

1. To review minutes of the previous meeting.
2. To discuss about preparation and submission of AQAR for the academic year 2016-2017.
3. To discuss admission of First Year.
4. To finalize academic calendar for the year 2017-2018.
5. To review of results.
6. To organize various activities with the initiative of academic and co-curriculum committees.
7. To discuss about promoting teachers to go for orientation/refresher course/seminars/conference.
8. To discuss on the feedback of students which were collected for the academic year 2016-2017.
9. Any other matter with prior permission of Hon'ble Chairman.

  
**IQAC / NAAC  
CO-ORDINATOR  
K.G. URAN COLLEGE OF COM. & ARTS**

  
**K. A. SHAMA  
I/C PRINCIPAL  
Konkan Gyanpeeth Uran College  
of Commerce & Arts  
Uran - Raigad.**



### IQAC Members

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
5.	Mr. Anand K. Gaikwad	Teacher's Representative	
6.	Mrs. Anupama R. Kamble	Teacher's Representative	
7.	Mr. Maroti G. Lone	Teacher's Representative	
8.	Mr. Pradeepchandra V. Shringarpure	Management Member	
9.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
10.	Mr. Ramesh P. Thakur	Nominee from Local Society	
11.	Miss. Hannat Shaikh	Nominee from Students	
12.	Mr. Vishal V. Patekar	Nominee from Alumni	
13.	Dr. Parag R. Karulkar	IQAC Coordinator	



**KONKAN GYANPEETH**  
**URAN COLLEGE OF COMMERCE AND ARTS**  
**URAN, RAIGAD**

**MINUTES OF FIRST IQAC MEETING OF 2017-2018**

The first meeting of the IQAC of Konkan Gyanpeeth, Uran College of Commerce and Arts, Uran, Raigad was conducted on **03/07/2017** at **3.30 p.m.** The following members were present for the meeting.

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
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9.	Mr. Tanaji N. Ghyar	Sr. Administrative Officer	
10.	Mr. Ramesh P. Thakur	Nominee from Local Society	
11.	Miss. Hannat Shaikh	Nominee from Students	
12.	Mr. Vishal V. Patekar	Nominee from Alumni	
13.	Dr. Parag R. Karulkar	IQAC Coordinator	

IQAC coordinator welcomed all the present members and read the agenda of the meeting. All the present members have reached to the following decisions after complete discussions.

**Agenda 1:** Review the minutes of the last meeting

**Dr. P. R. Karulkar-coordinator of the IQAC read the minutes of the last meeting. The minutes were approved by all the members.**

**Agenda 2:** Preparation and submission of AQAR for the academic year 2016-2017

**The review of all criteria work was taken. Mr. K. A. Shama-I/C Principal instructed all the present members to check and submit AQAR for the academic year 2016-2017.**



Proposed By: Mr. K. A. Shama

Seconded By: Mr. V. S. Indulkar

Agenda 3: Discussion on admission of First Year

**The Chairman of Admission Committee Mr. R. T. Thaware narrated the procedure of admissions of this academic year and briefed out the report orally.**

Proposed By: Mr. Pradeepchandra V. Shringarpure-CEO (Management Representative)

Seconded By: Mr. R. P. Thakur-Nominee from Local Society

Agenda 4: Finalize Academic Calendar for the year 2017-2018

**Mr. R. T. Thaware-Chairman of Academic Calendar Committee put the Academic Calendar of 2017-2018 and finally it was approved by all members to put on College Website.**

Proposed By: Mr. M. G. Lone

Seconded By: Mrs. A. R. Kamble

Agenda 5: Review of Results

**Dr. A. R. Chavan-Chairman of Exam Committee discussed the results of First Year and Second Year of all programmes and reported teachers to improve.**

Proposed By: Mr. R. P. Thakur-Nominee from Local Society

Seconded By: Mr. H. K. Jagtap

Agenda 6: Organize various activities with the initiative of academic and co-curriculum committees.

**It was resolved that, all the heads of respective committee should come forward with certain academic and co-curriculum activities for students. They should discuss with the Hon'ble Principal.**

Proposed By: Mr. A. K. Gaikwad

Seconded By: Mr. T. N. Ghyar

Agenda 7: Discuss about promoting teachers to go for orientation/refresher course/seminars/conferences

**Hon'ble Principal K. A. Shama told that, the teacher those who want to go for orientation/refresher course/seminars/conferences should inform to Office well in advance.**



Proposed By: Mrs. A. R. Kamble

Seconded By: Mr. H. K. Jagtap

Agenda 8: Discuss on the feedback of students which were collected for the academic year 2016-2017.

**Mr. M. G. Lone discussed in brief about feedback of students for the academic year 2016-2017 and placed analyzed report in front of the IQAC. All IQAC members were approved the same.**


Proposed By: Mr. M. G. Lone

Seconded By: Mrs. A. R. Kamble

Agenda 9: Any other matter with prior permission of Hon'ble Chairman

**Hon'ble Principal K. A. Shama informed all the members that whatever the things you require for academic purpose or for students that you can communicate to Mr. T. N. Ghyar-Office Superintendent. The said required things will be given to that committee as early as possible.**

The meeting was concluded with the vote of thanks.

  
IQAC / NAAC  
CO-ORDINATOR  
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K. A. SHAMA  
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**Konkan Gyanpeeth**  
**Uran College of Commerce & Arts**  
**Uran, Raigad**  
**Notice of IQAC Meeting**  
**2017-18 (2<sup>nd</sup> Meeting)**




Date :- 21/04/2018



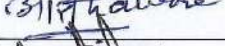




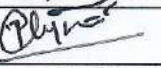



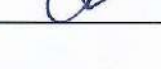

All IQAC members are hereby informed that, 2<sup>nd</sup> meeting will be held on 30/04/2018 at 3.30 pm. All are requested to remain present.

**AGENDA OF THE MEETING**

1. Read and approve the minutes of previous meeting.
2. To review the activities of various committees.
3. To collect the feedback on Curriculum from the academic year 2018-2019 from Students, Parents and Teachers.
4. To prepare academic plan for next academic year.
5. To organize FDP for staff.
6. Any Other Matter.

  
**IQAC / NAAC**  
**CO-ORDINATOR**  
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13.	Dr. Parag R. Karulkar	IQAC Coordinator	



**KONKAN GYANPEETH**  
**URAN COLLEGE OF COMMERCE AND ARTS**  
**URAN, RAIGAD**

**MINUTES OF SECOND IQAC MEETING OF 2017-2018**

**DATE: 30/04/2018**

The second meeting of the IQAC of Konkan Gyanpeeth Uran College of Commerce and Arts, Uran, Raigad was conducted on 30/04/2018 at 3.30 pm. The following members were present for the meeting.

Sr. No.	Name of the Members	Designation	Signature
1.	Mr. Kishor A. Shama (I/c Principal)	Chairperson	
2.	Mr. Vinod S. Indulkar	Teacher's Representative	
3.	Mr. Ramkrishna T. Thaware	Teacher's Representative	
4.	Mr. Hanumantrao K. Jagtap	Teacher's Representative	
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11.	Miss. Hannat Shaikh	Nominee from Students	
12.	Mr. Vishal V. Patekar	Nominee from Alumni	
13.	Dr. Parag R. Karulkar	IQAC Coordinator	

IQAC coordinator welcomed all the present members and read the agenda of the meeting. All the present members have reached to the following decisions after complete discussions.

Agenda 1: Read and approve the minutes of previous meeting.

**IQAC Coordinator read the minutes of last meeting and it was approved by all present members.**

Proposed by: Dr. P. R. Karulkar



Seconded by: Mr. T. N. Ghyar

Agenda 2: Review the activities of various committees

**All the heads of respective academic and co-curricular committee had briefly report. And it was decided that the same should be taken into consider for writing AQAR.**

Proposed By: Mr. V. S, Indulkar

Seconded By: Mr. H. K. Jagtap

Agenda 3: Academic Plan for next academic year

**Mr. K. A. Shama-I/C Principal assigned the responsibility to Mr. R. T. Thaware to prepare academic plan for the year 2018-2019 after discussion with all teachers and administrative staff.**

Proposed By: Mr. T. N. Ghyar

Seconded By: Dr. P. R. Karulkar

Agenda 4: Organize FDP for staff.

**Dr. P. R. Karulkar suggested that FDP on Excel Data Handling will be more useful for new NAAC methodology. All present members were unanimously agreed the same. Hon'ble Principal gave the whole responsibility to decide the appropriate resource person for guiding,**

Proposed By: Dr. P. R. Karulkar

Seconded By: Mr. T. N. Ghyar

Agenda 5: Collect feedback on Curriculum from next academic year 2018-2019.

**College has a practice of collecting feedback only from students. But it was resolved by all members that from next academic year 2018-2019, feedback on curriculum also should be collected from students, parents as well as from Teachers.**

Agenda 6: Any Other Matter

**Not any special matter discussed in the meeting. I/C Principal Mr. K. A. Shama told all members if there is any requirement to run the college activity smoothly, the concern teacher should contact to Mr. T. N. Ghyar (Office Superintendent) with proper procedure.**


Proposed By: Mr. H. K. Jagtap

Seconded By: Mr. A. K. Gaikwad





Finally the meeting was concluded with the formal vote of thanks to the Hon'ble Chair.

  
IQAC / NAAC  
CO-ORDINATOR  
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K.A. SHAMA  
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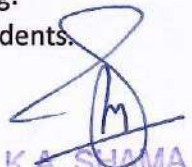
KONKAN GYANPEETH  
URAN COLLEGE OF COMMERCE AND ARTS  
URAN, RAIGAD  
**ACTION TAKEN REPORT BY IQAC**



**2017-2018**

- 1) Conducted Yearly Two IQAC meetings.
- 2) Prepared and implemented Academic Calendar for the academic year 2017-2018.
- 3) Annually Two Meetings of Teaching staff were conducted.
- 4) Students' Feedback collected and analysed.
- 5) Taken Review of every Academic and Co-curricular activities.
- 6) Conducted course in Practical Accounts and Taxation Plus.
- 7) Certificate Course in Travel and Tourism was conducted.
- 8) Jointly Organised District Level Workshop on 50<sup>th</sup> Cultural Youth Festival of Department of Students' Development, University of Mumbai.
- 9) Bridge course in the subject of accountancy was organized.
- 10) Conducted FDP on "Excel Data Handling"
- 11) Industrial visit of B.Com (Accounting and Finance) students to Big Coca-Cola Company, Rasayani, Raigad were organized.
- 12) Field visit of Geography students was organised at Karla Khind, Lonavala.
- 13) Study tour for History students were organized at Elephanta Caves.
- 14) One teacher Dr. P. R. Karulkar enrolled for Minor Research Project funded by University of Mumbai.
- 15) Organised Exam on 'Gandhi Vichar Dhan'
- 16) Organised One Day Workshop on "Menstrual Cycle (MC)" by Department of Women Development Cell.
- 17) Organised One Day Seminar on "Women Harassment and Harassment Act: by Department of Women Development Cell.
- 18) Organised the programme of cloth and sweets distribution on the occasion of Diwali Festival to cleaning worker of Nagar Palika, Uran.
- 19) Participation district level competition on making Three Minutes Film on "Blindness".
- 20) Organised Constitutions Day, World Yoga Day, Social Justice Day and Shri Chhatrapati Shahumaharaj Birth Anniversary.
- 21) Organised Blood Donation Bank.
- 22) Students motivated to participate in Intercollegiate Sports, Cultural, N.S.S. and DLLE activities.
- 23) Organised Book Exhibition by Library Department.
- 24) Teachers motivated and participated in various workshops, seminars, conferences. They were also encouraged to participate in orientation course and refreshers course.
- 25) Teachers motivated for presenting research papers in various seminars, conferences and they were also encouraged to publish their research papers in various journals.
- 26) AQAR 2016-2017 was submitted.
- 27) Relevant data regarding AQAR 2017-2018 was started collecting.
- 28) Organized guest lecture in the subject of History for T.Y.B.A. students.

  
IQAC Coordinator

  
K.A. SHAMA  
I/C PRINCIPAL  
Konkan Gyanpeeth Uran College  
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